

TECHNICAL & VOCATIONAL PROGRAMS

Associate Degree Nursing

A 45 11 0 Associate in Applied Science

College of The Albemarle's Associate Degree Nursing Program is accredited by the National League for Nursing Accrediting Commission (61 Broadway, New York, New York 10006, Telephone Number 1-800-669-1656, Fax 212-812-0393).

The Associate Degree Nursing curriculum provides individuals with the knowledge and skills necessary to provide nursing care to patients and groups of patients throughout the lifespan in a variety of settings. Courses will include content related to the nurse's role as facilitator of optimum health, quality of life, and achievement of potential within the domains of the discipline of nursing, health care systems, and for the individual. Graduates of this program are eligible to apply to take the National Council Licensure Examination (NCLEX-RN) which is required for practice as a Registered Nurse. Employment opportunities include hospitals, long term care facilities, clinics, physicians' offices, industry, and community agencies.

Associate Degree Nursing and Bachelor of Science Biblical Studies Articulation Agreement

College of The Albemarle has an articulation agreement with Roanoke Bible College so that students may receive training in both Nursing and Biblical Studies. In a four-year program, students can earn an Associate Degree in Nursing from COA and a Bachelor of Science degree in Biblical Studies from RBC. For more information please call 252-335-0821, ext. 2304.

Pre-admission Requirement: Applicants admitted into the Associate Degree Nursing program must have successfully completed Nurse Aide I, or its equivalent, and must be listed on the Nurse Aide registry with no pending investigations or substantive findings.

General Education Courses

| <i>Communications</i> | <i>[prerequisite]</i> | <i>Seq</i> | <i>Class</i> | <i>Lab</i> | <i>Clin</i> | <i>Credits</i> |
|--|--|------------|--------------|------------|-------------|----------------|
| ENG 111 Expository Writing | [ENG 090/RED 090] | F2 | 3 | 0 | 0 | 3 |
| ENG 112 Argument Based Research | [ENG 111] | S2 | 3 | 0 | 0 | 3 |
| or | | | | | | |
| ENG 113 Literature Based Research | [ENG 111] | S2 | 3 | 0 | 0 | 3 |
| or | | | | | | |
| ENG 114 Professional Research & Reporting | [ENG 111] | S2 | 3 | 0 | 0 | 3 |
| | | | | | | |
| <i>Natural Science/Mathematics</i> | <i>[prerequisite]</i> | <i>Seq</i> | <i>Class</i> | <i>Lab</i> | <i>Clin</i> | <i>Credits</i> |
| BIO 168 Anatomy and Physiology I | [ENG 090/RED 090/MAT 070/HS Bio or BIO 090/HS Chem or CHM 090] | F1 | 3 | 3 | 0 | 4 |
| | | | | | | |
| <i>Social/Behavioral Science:</i> | <i>[prerequisite]</i> | <i>Seq</i> | <i>Class</i> | <i>Lab</i> | <i>Clin</i> | <i>Credits</i> |
| PSY 150 General Psychology | [ENG 090/RED 090] | F1 | 3 | 0 | 0 | 3 |
| | | | | | | |
| <i>Humanities/Fine Arts:</i> | <i>[prerequisite]</i> | <i>Seq</i> | <i>Class</i> | <i>Lab</i> | <i>Clin</i> | <i>Credits</i> |
| (Choose 3 semester credit hours of approved courses from the CAA Course List -- *cannot be a COM prefix or a foreign language) | [Varies] | S2 | 3 | 0 | 0 | 3 |
| | | | | | | |
| <i>Communication Elective:</i> | <i>[prerequisite]</i> | <i>Seq</i> | <i>Class</i> | <i>Lab</i> | <i>Clin</i> | <i>Credits</i> |
| (*COM 120 Recommended) | [Varies] | S2 | 3 | 0 | 0 | 3 |

Major Courses: Core

| <i>Core courses</i> | <i>[prerequisite]</i> | <i>Seq</i> | <i>Class</i> | <i>Lab</i> | <i>Clin</i> | <i>Credits</i> |
|---|------------------------------------|------------|--------------|------------|-------------|----------------|
| NUR 111 Introduction to Health Concepts | [Admission to A.D.N.] | F1 | 4 | 6 | 6 | 8 |
| NUR 112 Health-Illness Concepts | [NUR 111] | S1 | 3 | 0 | 6 | 5 |
| NUR 113 Family Health Concepts | [NUR 111] | S1 | 3 | 0 | 6 | 5 |
| NUR 114 Holistic Health Concepts | [NUR 111, 112, 113] | F2 | 3 | 0 | 6 | 5 |
| NUR 211 Health Care Concepts | [NUR 111, 112, 113] | F2 | 3 | 0 | 6 | 5 |
| NUR 212AB Health System Concepts | [NUR 111] | S1 | 1 | 0 | 3 | 2 |
| NUR 212BB Health System Concepts | [NUR 111, 112, 113, 212AB] | F2 | 2 | 0 | 3 | 3 |
| NUR 213 Complex Health Concepts | [NUR 111, 112, 113, 114, 211, 212] | S2 | 4 | 3 | 15 | 10 |

Other Major Hours

| <i>Courses</i> | <i>[prerequisite]</i> | <i>Seq</i> | <i>Class</i> | <i>Lab</i> | <i>Clin</i> | <i>Credits</i> |
|-----------------------------------|---------------------------|------------|--------------|------------|-------------|----------------|
| PSY 241 Developmental Psychology | [ENG 090/RED 090/PSY 150] | S1 | 3 | 0 | 0 | 3 |
| BIO 169 Anatomy and Physiology II | [BIO 168] | S1 | 3 | 3 | 0 | 4 |

Other Required Hours

| | | | | | | |
|---------------------------------|--|----|---|---|---|---|
| ACA 111 College Student Success | | F1 | 1 | 0 | 0 | 1 |
| CIS 111 Basic PC Literacy | | F1 | 1 | 2 | 0 | 2 |

Total Semester Hours Required for Associate Degree:

72



College of the Albemarle – Graduation Check Sheet
Associate in Applied Science – Associate Degree Nursing (A 45110)

| Title | Sequence | Credit | Grade | Semester |
|---|----------|-----------|-------|----------|
| I. GENERAL EDUCATION COURSES | | | | |
| ENG 111 Expository Writing [P=ENG090/RED090] | F2 | 3 | _____ | _____ |
| ENG 112 Argument Based Research [P=ENG111] or | | | | |
| ENG 113 Literature Based Research [P=ENG111] or | S2 | 3 | _____ | _____ |
| ENG 114 Professional Research and Reporting [P=ENG111] | | | | |
| PSY 150 General Psychology [P=ENG090/RED090] | F1 | 3 | _____ | _____ |
| BIO 168 Anatomy and Physiology I [P=ENG090/RED090/MAT 070/ HS Bio or BIO 090/ HS Chem or CHM 090] | F1 | 4 | _____ | _____ |
| *Humanities/Fine Arts Elective (Choose 3 semester credit hours of approved courses from the CAA course List – *cannot be a COM prefix or a foreign language) | S2 | 3 | _____ | _____ |
| _____ [P=Varies] | | | | |
| *Communication Elective (*COM 120 Recommended) | | | | |
| _____ [P=Varies] | S2 | 3 | _____ | _____ |
| II. MAJOR COURSES: CORE | | | | |
| NUR 111 Introduction to Health Concepts [P= Admission to A.D.N.] [Coreq = BIO 168, PSY 150, CIS 111, ACA 111] | F1 | 8 | _____ | _____ |
| NUR 112 Health-Illness Concepts [P=NUR 111 or Admission to LPN-A.D.N.Option] [Coreq = BIO 169, PSY 241, NUR 113 NUR 212AB] | S1 | 5 | _____ | _____ |
| NUR 113 Family Health Concepts [P=NUR 111 or Admission to LPN-A.D.N.Option] [Coreq = BIO 169, PSY 241, NUR 112, NUR 212AB] | S1 | 5 | _____ | _____ |
| NUR 114 Holistic Health Concepts [P=NUR 111, NUR 112, NUR 113] [Coreq =ENG111, NUR 211, NUR 212BB] | F2 | 5 | _____ | _____ |
| NUR 211 Health Care Concepts [P=NUR 111, NUR 112, NUR 113] [Coreq =ENG111, NUR 114, NUR 212BB] | F2 | 5 | _____ | _____ |
| NUR 212AB Health System Concepts (must complete 212BB to receive a grade) [P=NUR 111 or admission to LPN/ADN Option] [Coreq =NUR 112, NUR 113, NUR 114, NUR 211] | S1 | 2 | _____ | _____ |
| NUR 212BB Health System Concepts [P=NUR 111 or admission to LPN/ADN Option] [Coreq =NUR 112, NUR 113, NUR 114, NUR 211] | F2 | 3 | _____ | _____ |
| NUR 213 Complex Health Concepts [P=NUR 111, NUR 112, NUR 113, NUR 114, NUR 211, NUR 211] [Coreq= Humanities Elective, COM Elective, ENG 112, 113, or 114] | S2 | 10 | _____ | _____ |
| Other Major Hours: | | | | |
| PSY 241 Developmental Psychology [P=ENG090/RED090/PSY 150] | S1 | 3 | _____ | _____ |
| BIO 169 Anatomy and Physiology II [P=BIO 168] | S1 | 4 | _____ | _____ |
| III. OTHER REQUIRED HOURS | | | | |
| ACA 111 College Student Success[P=None] | F1 | 1 | _____ | _____ |
| CIS 111 Basic PC Literacy[P=None] (or CIS 110) | F1 | 2 | _____ | _____ |
| Total Semester Hours Required for Degree | | 72 | | |

COA Health Science Programs Comparison Grid

Students must complete these requirements before receiving a Health Sciences application

| Pre-Admission Requirements*** | | | | | | | | | | | |
|--------------------------------|-------------------|------------------------------------|--|---|------------|--------------------------------------|--|------------|---------------|-----------------|-------------------------------|
| Program | COA Appl. on file | HS and College Transcripts on file | Eng Devel. Requirement Completed through | Math Devel. Requirement Completed through | Minim. GPA | HS Biology C / 77 or better required | HS Chemistry C / 77 or better required | HOBET Math | HOBET Reading | HOBET Composite | Applic. Deadline date -5 p.m. |
| A.D.N. (168/169) | Yes | Yes | ENG 090& RED 090 | MAT 080 | 2.5 | Yes | Yes | 60% | 55% | 60% | 1/14/2011 |
| LPN-A.D.N. (168/169) | Yes | Yes | ENG 090& RED 090 | MAT 080 | 2.5 | Yes | Yes | 60% | 55% | 60% | 9/15/2010 |
| MLT* (163) | Yes | Yes | ENG 090& RED 090 | MAT 080 | 2.5 | Yes | Yes | 60% | 55% | 60% | 5/15/2011 |
| PN (163) | Yes | Yes | ENG 090& RED 090 | MAT 080 | 2.0 | Yes | --- | 50% | 45% | 50% | 3/15/2011 |
| Surg Tech (168/169) | Yes | Yes | ENG 090& RED 090 | MAT 070 | 2.0 | Yes | Yes** | 50% | 45% | 50% | 5/15/2010 |
| Med Asst (163) | Yes | Yes | ENG 090& RED 090 | MAT 070 | 2.0 | Yes | --- | 45% | 35% | 40% | 6/1/2010 |
| Phleb* (none) | Yes | Yes | ENG 090& RED 090 | MAT 060 | 2.0 | Yes | --- | **** | **** | **** | 6/15/2011 |

*MLT and Phlebotomy Programs admit students every other year, starting with 2007 (odd years only)

****Chemistry is a Bio 168 - Anatomy & Physiology I pre-requisite; if any questions please call Kiesha Knight, ext. 2304**

***** Shaded areas MUST be completed before a student will be allowed to take the HOBET. When students have completed ALL shaded requirements for their program of interest - they should see Annette Roberson for validation of meeting these pre-admission requirements and pay to take the HOBET Admission test (\$30.00)**

**** Phlebotomy program does not require the HOBET test - but they still must complete the validation form. Students are selected on a first-come-first-served basis based on the date on their validation form.

HOBET TESTING DATES

Computer Lab-Owens Center, EC Campus
Choice of test sessions are usually 9 am, 1 pm, or 6 pm on the dates listed:
2010

Thursday Jan. 14
Thursday Feb. 11
Thursday Mar. 11
Thursday Apr. 8
Thursday May 13

Thursday Jun. 10
Thursday Jul 8
Thursday Aug. 12
Thursday Sept. 9
Thursday Oct. 14
Thursday Nov. 11
Thursday Dec. 9
2011

Thursday Jan.13
**Picture ID Required!!!
Pencils, scrap paper & calculators provided.**

College of The Albemarle HOBET Information

What is the HOBET? The **H**ealth **O**ccupation **B**asic **E**ntrance **T**est is a computerized test administered by College of The Albemarle at the Owens Center, on the Elizabeth City campus, & at the Dare County campus for most of the Health Sciences programs. It is a diagnostic test used to help provide information on a prospective student's aptitude for success by identifying skill development in math and reading comprehension related to the competitive Health Science programs. In addition, the HOBET provides valuable information on learning style, test-taking skills, and other components essential for student success in the health science programs.

How can I prepare for the HOBET? The coursework you have already completed is probably the best preparation for this test. However; if you would like additional preparation, two copies of the HOBET study guide are available for review at the Owens Center from **Kiesha Knight, office 107** or **Vivian Bridgers, office 102**, however; you will only be allowed to use these copies at the Owens Center and cannot take them out of the facility. We also suggest a Google websites search for additional study guides and sample practice test.

How do I sign up for the HOBET? You must complete the pre-admission requirements for the Health Science program(s) you wish to apply for before you can request to take the HOBET. Verification of completed pre-admission criteria is done through a HOBET Validation form with **Annette Roberson, Admission Technician office AE 133, ext. 2221**. You will need to take the form to the business office and pay for the test and bring the form back to Ms. Roberson with your payment receipt to verify payment. Your file will then be forwarded to the Owens Center for review of pre-admission requirements. You may call **335-0821 ext. 2304**, or stop by the Owens Center (**office OC 107 or OC 102**) after completing the validation form to schedule a date and time for testing.

How long does it take and when will I get my results? The timed test will be taken on a computer in the Owens Center and will last approximately three hours. Results will be available immediately after completing the test.

How are scores used? The most recent HOBET test score is used for qualification. Students must score the minimal required scores for their program(s) of interest in Math, Reading and Composite scores within a single HOBET test. The Composite percentage score(s) are also used as 50% of the competitive ranking process. If you do not score at the minimal scores, the test will give you feedback on your strengths and weaknesses so you can work to improve these areas or consider other career options.

How much does it cost? A \$30.00 fee will be charged for each opportunity to take the HOBET and is due at time of validation of pre-admission criteria, with a copy of the receipt from the business office attached to the validation form.

How many times can I take the test? You may take the test once and then are allowed one retake within a 365 day period, as long as 90 days have lapsed from the previous attempt. The 365 day period is calculated from the first test date. Retakes are not permitted once minimum scores for a program of interest have been met. If an applicant schedules but does not show for the HOBET test, it will be considered as one of the applicant's testing opportunities.

How long are my scores good for? Once passing minimum scores have been achieved for all three sections within a single HOBET assessment, the scores are good for three years from the test date. Applicants should be aware that if they score lower on a HOBET retake, that lower score will be used as the most recent score for qualification and ranking consideration.

How do I secure reasonable accommodations for testing if I am a student with a disability? If you are seeking reasonable accommodations for the HOBET, please see Andrea Temple, Director of Disability Support Services, at 335-0821 ext. 2277, atemple@albemarle.edu, or visit AE 119.

IMPORTANT!!!

A PICTURE ID (Student ID or Driver's License) IS REQUIRED FOR TESTING. CALCULATORS, PENCILS AND SCRAP PAPER WILL BE PROVIDED.

ASSOCIATE DEGREE NURSING PROGRAM GUIDANCE SHEET

This guidance sheet for students and their advisors is designed to serve as an abbreviated version and check-off sheet for the requirements of the ADN admission process. Students and their advisors should refer to the ADN Admissions Fact Sheet for specific information related to each phase and criteria of the admission process. **(STUDENTS WHO PLAN TO CONTINUE THEIR EDUCATION TO A FOUR YEAR DEGREE IN NURSING (BSN) are advised to have Student Development review their choices regarding coursework that meets ADN nursing requirements and is also transferable).**

PHASE I: PRE-ADMISSION REQUIREMENTS:

Applicants seeking admission into the Associate Degree Nursing program must complete the following steps by **January 14, 2011** in order to be considered for acceptance for the **Fall Semester 2011**.

- _____ A. **Complete and submit a written COA Application for Admission**
- _____ B. **Bring or send an official high school transcript and official post-secondary transcripts.**
- _____ C. **Achieve minimum English, Math, and Reading competencies.**
- _____ D. **Achieve and maintain a 2.5 minimum cumulative grade point average** on the transcript of record AND the COA transcript, when applicable.
- _____ E. **Applicants must have completed one unit of biology in high school** with a grade of “C” or higher or the equivalent at a post-secondary institution (BIO 090 or higher)
- _____ F. **Applicants must have completed one unit of chemistry in high school** with a grade of “C” or higher or the equivalent at a post-secondary institution (CHEM 090 or higher)

REQUIREMENTS A, B, C, D, E, and F must be met in entirety before applicants may apply for requirement G. Once a student has met criteria A-F completely, they should contact the Health Science Admissions Technician (Annette Roberson, Ext 2221) for validation of requirements and to receive an eligibility form to take the HOBET at a cost of \$30.00. Proof of payment for the test will be required with the validation form.

- _____ G. **Achieve at or above all the set scores for the HOBET test for the nursing program within a single test administration.**
- _____ H. **Applicants seeking admission into the Associate Degree Nursing program must have successfully completed Nurse Aide I by August 1st, 2011.**

PHASE II: ASSOCIATE DEGREE NURSING APPLICATION REQUIREMENTS:

- _____ I. **COMPLETE THE ADN ADMISSION APPLICATION by 5 p.m. on January 14, 2011.**
- _____ J. **ATTEND THE ADN PRE-ADMISSION MEETING** Qualified applicants will receive a letter of notice and must attend a pre-admission meeting with the nursing faculty.

PHASE III: SELECTION PROCESS:

_____ **NUMERICAL RANKING PROCESS:** system is utilized to determine the most qualified students based on their performance on the HOBET Composite percentage score (50%), cumulative GPA (**The most recent transcript containing a minimum of twelve (12) semester hours or eighteen (18) quarter hours of non-developmental course work will be used**) (25%), and points awarded for courses completed in the nursing curriculum, previously earned degree(s) and health related work experience (25%). The admission process ceases and the alternate list is void beginning with the first day of class in fall semester. Any qualified applicants or alternates who do not enter the program must begin the admission process again and resubmit all paperwork in order to be considered and re-compete for the next year’s admission.

_____ **OTHER REQUIREMENTS:** if selected for entrance into the program, applicants will be required to complete a health physical with immunization requirements and proper CPR certification by July 1, 2011. Students should also be aware that a criminal background check and/or drug testing may be required by clinical sites prior to participation in the clinical component of this program.

**COLLEGE OF THE
ALBEMARLE
FALL
2011
ASSOCIATE
DEGREE NURSING
ADMISSION
FACT SHEET**

**EACH APPLICANT MUST PROVIDE CORRECT CONTACT
INFORMATION TO THE ADMISSIONS DEPARTMENT**

**INFORMATION CONTAINED IN THIS FACT SHEET IS CURRENTLY UNDER REVIEW AND
THEREFORE SUBJECT TO CHANGE**

**NOTICE OF CHANGE: THE ADN PROGRAM CURRICULUM
CHANGED FALL 2009.**

COLLEGE OF THE ALBEMARLE
PO BOX 2327
1208 NORTH ROAD STREET
ELIZABETH CITY, NC 27906-2327
COLLEGE OF THE ALBEMARLE \ ELIZABETH CITY CAMPUS
(252) 335-0821 EXT. 2221 (ADMISSIONS OFFICE)

ASSOCIATE DEGREE NURSING PROGRAM FACT SHEET

The Associate Degree Nursing program is nationally accredited by: The National League for Nursing Accrediting Commission 61 Broadway 33rd Floor New York, New York 10006

In accordance with the standards set forth by the North Carolina Board of Nursing, the admission process outlined in this fact sheet was developed by the Associate Degree Nursing faculty and is to be implemented by the Admissions Office with Associate Degree Nursing faculty oversight.

PHASE I: PRE-ADMISSION REQUIREMENTS:

Applicants seeking admission into the Associate Degree Nursing program must complete the following steps by **January 14, 2011** in order to be considered for acceptance for the Fall Semester 2011. (At the discretion of the ADN Program Coordinator, some applications may be considered after the deadline.)

- A. Complete and submit a written COA Application for Admission**, which expresses interest in the Associate Degree Nursing program, to the Admissions Office, Elizabeth City Campus.
- B. Bring or send an official high school transcript and official post-secondary transcripts**, if applicable, to the Admissions Office.
- C. Achieve minimum English, Math, and Reading competencies.**
 Minimum English, Reading, and Math competencies may be accomplished by achieving the minimum scores listed below on the college placement test or SAT/ACT exams. Students who do not achieve these minimum scores may retest once or complete the applicable developmental course(s), with a grade of “PC” or better, from a regionally accredited institution. Placement tests will be waived if the student has completed, with a minimum grade of “C” or better before the application deadline, ENG 111 and/or MAT 080 or their equivalents, or courses beyond these, from a regionally accredited institution. (MAT 115 does not satisfy the math competency requirement.)
 This requirement may also be accomplished by completion with a minimum grade of “PC” or “C” on ENG 090 and RED 090 or ENG 111 or their equivalents, or courses beyond these, from a regionally accredited institution and completion with a minimum grade of “PC” or “C” on MAT 080, or it’s equivalent, or courses beyond these, from a regionally accredited institution.

PLACEMENT TEST/SAT/ACT MINIMUM SCORE CHART

For those who took SAT/ACT **after 2005**, the following scores apply.

| | COMPASS | ASSET | SAT | ACT |
|---------|-----------------------|-------------------------|------------|------------|
| Reading | 81 | 41 | 440 * | 19 * |
| English | 70 | 41 | 440 * | 19 * |
| Math | 47 Pre-Algebra | 41 Numeric | | |
| Math | 70/Beginning Algebra | 41/Intermediate Algebra | | |

- **SAT and ACT scores prior to 2005 will not have scores for Reading. These test scores require a Verbal Score of 440 for the SAT and a English score of 19 for the ACT.**

- _____ D. **Achieve and maintain a 2.5 minimum cumulative grade point average** on the transcript of record (most recent transcript with 12 accredited credit hours or more) AND the COA transcript, when applicable (if the most recent 12 hour transcript of record is the high school transcript, the **unweighted GPA** will be used). Achieve a minimum of “C” grade on each relevant COA or transfer course. Only grades of “C” or better will be accepted for point earning, transfer purposes, and program completion.
- _____ E. **Applicants must have completed one unit of biology in high school** with a grade of “C” or “77” or higher or the equivalent at a post-secondary institution (BIO 090 or higher). An official transcript must be provided.
- _____ F. **Applicants must have completed one unit of chemistry in high school** with a grade of “C” or “77” or higher or the equivalent at a post-secondary institution (CHEM 090 or higher). An official transcript must be provided.

REQUIREMENTS A, B, C, D, E, and F must be met in entirety before applicants may apply for requirement G. Once students have met criteria A-F completely, they should contact the Health Sciences Admissions Technician (Annette Roberson, Ext 2221) for validation of requirements and to receive a validation form to take the HOBET (Health Occupations Basic Entrance Test). HOBET Validation forms will be submitted to the ADN Nursing Office by the Health Science Admissions Technician. One week after submitting HOBET Validation forms, students may contact the Health Science Admissions & Retention Coordinator (Owens Center, Office 107, Ext. 2304) who will confirm their form has been validated and at that time the applicant may select and schedule an appointment to take the HOBET.

- _____ G. **Achieve at or above all the set scores for the HOBET test for the nursing program.** Students must achieve the minimum score or above for all three scores within a single test attempt. Not meeting the score of any one section will result in not meeting the requirements of this criterion.

The required minimum scores for the HOBET are:

| Essential Math Skills Percentage Score | Reading Comprehension Percentage Score | Composite Percentage Score |
|---|---|-------------------------------|
| 60% | 55% | 60% |

A \$30.00 fee will be charged for each opportunity to take the HOBET and is due at time of validation of pre-admission criteria, with a copy of the receipt from the business office attached to the validation form. Students who do not provide proof of payment with their validation form will not be allowed to schedule a time for the HOBET.

Applicants are allowed one retake of the HOBET within a 365 day period, as long as 90 days have lapsed from the previous attempt. The 365 day period is calculated from the first test date. **Only the most recent HOBET test score available is used for qualification for the program. Applicants should be aware that if they score lower on a HOBET retake, that lower score will be used as the most recent score for qualification consideration.** If an applicant schedules, but does not show for the HOBET test, it will be considered as one of the applicant’s testing opportunities. Falsification of reporting previous HOBET attempts on the validation form will result in immediate withdrawal from any admission pools or programs a student may have entered. **Once passing minimum scores have been achieved for all three sections within a single HOBET assessment, no retakes will be allowed. Scores are good for three years from the date the test was taken.**

Other Pre-admission Requirements:

- _____ H. **Applicants seeking admission into the Associate Degree Nursing program must have successfully completed Nurse Aide I, or its equivalent, and must be listed on the Nurse Aide registry with no pending investigations or substantiated findings prior to the beginning of first-year fall semester classes. Students who do not meet this requirement by August 1, 2011, will be dropped from consideration for the ADN program, even if they have met all other criteria and have initially been accepted into the program. These requirements are waived for those applicants who hold an active unrestricted license as a Licensed Practical Nurse or who have graduated from a Practical Nursing program within the past 60 days prior to the date of entrance to the A.D.N. program and maintained a minimum GPA of 2.5 or higher upon graduation from the program and are registered to take the PN-NCLEX.**

PHASE II ASSOCIATE DEGREE NURSING APPLICATION REQUIREMENTS:

- _____ I. **COMPLETE THE ADN ADMISSION APPLICATION.**
Once students have met all preadmission criteria A,B,C,D, E, F, and G (Criteria H - CNA status may be pending through Aug 1st, 2011) – students must complete an application to the COA ADN Nursing Program.
Applications may be obtained from the Admissions & Retention Coordinator (Owens Center, Office 107, Ext.2304). Applications will only be given to students who demonstrate completion of preadmission requirements A-G.
Only those students who have completed an application form in its entirety will be considered for the admission ranking process. Applications must be received in the Health Science Administrative Assistant's office (Owens Center, Office 102) by 5 p.m. on January 14, 2011. Late applications will NOT be accepted for any reason.

- _____ J. **ATTEND THE ADN PRE-ADMISSION MEETING**
After meeting the minimum PRE-ADMISSION qualifications for admission to the Associate Degree Nursing program and submitting the ADN Nursing application, qualified applicants will receive a letter of notice and must attend a pre-admission meeting with the nursing faculty. The purpose of the pre-admission meeting is to inform prospective nursing applicants about the nursing program and answer questions or concerns of the applicants. During the meeting, applicants may be requested to validate the accuracy of the academic data contained in their file. This academic data will be utilized in the ranking process.

Applicants failing to report at the scheduled time for the pre-admission meeting will have their names withdrawn from consideration unless they have previously notified the Health Science Administrative Assistant's office, Owens Center, Office 102, Extension 2283 or Extension 2304. It is the applicant's responsibility to maintain communication with the college via the Health Science Administrative Assistant's office, Owens Center, Office 102, Extension 2283.

ASSOCIATE DEGREE NURSING PROGRAM NUMERICAL RANKING PROCESS

All students who have met all the required academic and testing criteria, have a complete Nursing Program application on file, have attended the pre-admission meeting, and have validated the accuracy of the compiled academic data will be ranked based on a numerically objective and weighted ranking system if there are more applicants than allotted slots.. This system is utilized to determine the most qualified students based on their performance on the HOBET (50%), college or high school cumulative GPA (25%), and points awarded for courses completed in the ADN nursing curriculum schema, previously earned degree(s), and health related work experience (25%).

The numerical ranking system assigns points from the following three different areas:

1) HOBET Score – 50%

The applicant will receive the number of percentage points based on their **COMPOSITE PERCENTAGE SCORE** on the HOBET. If more than one attempt to reach minimal scores has been required, the composite percentage score of the attempt that met all minimal scores will be averaged with the most recent unsuccessful attempt.

2) POINTS System – 25%

The applicant will receive a point total based on specific courses within the nursing program that have already been completed, previous degrees earned, and previous health care experience. Points are awarded as follows:

SPECIFIC COURSE POINTS

The Course Points section of the ranking process assigns points based on academic performance from these nine (9) academic courses. All of these courses are required for the ADN program.

BIO 168 - Anatomy & Physiology I

BIO 169 - Anatomy & Physiology II

ENG 111 - Expository Writing

ENG 112 - Argument-Based Research or ENG 113 - Literature-Based Research or ENG 114

PSY 150 - General Psychology

PSY 241 - Developmental Psychology

CIS 111 - Basic PC Literacy

Humanities / Fine Arts Elective

COM Elective (COM 120 recommended)

Points will not be assigned for BIO 168, BIO 169, PSY 150, PSY 241 and CIS 111 if the course(s) was/were completed five years or more prior to enrollment in first semester nursing classes. Points will not be assigned for courses the student has enrolled in more than twice.

POINTS FOR PREVIOUSLY EARNED DEGREE(S)

10 points will be assigned for a bachelor's degree which was earned at a regionally accredited institution. (Limit of one degree)

5 points will be assigned for a master's degree which was earned at a regionally accredited institution. (Limit of one degree)

POINTS FOR PREVIOUS HEALTH CARE EXPERIENCE

One point will be assigned for every full year of paid fulltime (32 hours or more per week) health care related work experience within the past 10 years, not to exceed a total of 10 points.

Acceptable fields of work experience are CNA II, LPN, Paramedic (EMT), Surgical Technology, Medical Assisting, and Phlebotomy. Awarding of points for other health related occupations will be at the discretion of the ADN Program Coordinator, whose decision is final.

Proper documentation must be provided when submitting the ADN application or by the deadline date and must include a dated statement on official letterhead from the Personnel/Resource Officer of the health care facility where the applicant worked. The letter must include the following information: Beginning and ending dates of work

Basic description of job duties

Average number of hours worked per week

Applicant's current employment status

Awarding of all points related to previous health care experience is at the discretion of the ADN Program Coordinator, whose decision is final.

The numerical ranking system (continued)

3) OVERALL GRADE POINT AVERAGE - 25%

The cumulative OVERALL GRADE POINT AVERAGE section of the ranking process assigns points from the **most recent college transcript**. **This transcript must contain a minimum of twelve (12) semester credit hours or eighteen (18) quarter hours of non-developmental course work.** High school transcripts will be used for ranking purposes if college transcripts do not meet the necessary criteria.

PHASE III: SELECTION PROCESS

- A. Results from the HOBET Composite Percentage Score, Points System, and Overall Grade Point Average point assignment will be added together for the total points assigned to each applicant.
- B. Applicants will be ranked in a descending numerical order which is based on total points.
- C. Letters of contingent acceptance will be sent to the top applicants for the number of program slots available.
- D. Letters to other applicants who qualified, but did not place within the allotted number of slots, will be sent and these applicants will be assigned an “alternate” number based on their total ranking points.
It is from this alternate list that any vacancies that occur prior to the first day of classes may be filled at the discretion of the ADN Program Coordinator, whose decision is final, starting with “Alternate 1.”
- E. The admission process ceases and the alternate list is void beginning with the first day of class in fall semester. Any qualified applicants or alternates who do not enter the program must begin the admission process again and resubmit all paperwork in order to be considered and re-compete for the next year’s admissions.

An applicant who has concerns about the admissions process to the Associate Degree Nursing Program should address the problem with the Program Coordinator of the Associate Degree Nursing Program (Owens Center, Office 105, Ext. 2328).

OTHER IMPORTANT INFORMATION RELATED TO THE ADN PROGRAM

Upon conditional acceptance, but prior to enrollment in the ADN program, applicants will be required to provide additional information including:

- A. **Documentation of current CPR Certification (must be either American Heart Association - Health Care Provider or American Red Cross – Professional Rescuer) provided to the Health Science Administrative Assistant’s office by July 1st, 2011. Students who do not meet this requirement may be dropped from consideration for the ADN program, even if they have met all other criteria and have initially been accepted into the program.**
- B. **A completed COA health care examination form indicating physical and emotional health and record of immunizations must be received in the Health Science Administrative Assistant’s office by July 1st, 2011. Students who do not meet this requirement may be dropped from consideration for the ADN program, even if they have met all other criteria and have initially been accepted into the program.**

- C. A criminal background check and/or drug testing may be required by clinical sites prior to participation in the clinical component of this program. Progress toward graduation will be limited by any inability to complete the clinical portion of the program. Students with certain misdemeanor or felony convictions may have limited license and employment opportunities.

The NC Board of Nursing requires all graduates of the School of Nursing who apply to take the National Council Licensure Examination (NCLEX) to undergo a routine criminal background check and to submit a complete set of fingerprints with the NCLEX application. The Board may deny licensure based on the criminal history.

*** Source – North Carolina Board of Nursing. Reference NPA 90-171-48.**

READMISSION PROCESS

Definition of Re-Admit: A student who has previously been enrolled in any nursing program.

- A. Applicants applying for readmission into the first semester of the Associate Degree Nursing program should contact the Health Science Admissions & Retention Coordinator's office, Owens Center Office 107, Extension 2304, and the ADN Program Coordinator (ext. 2328) for information concerning this special situation.
- B. Students who have successfully completed one semester of an Associate Degree Nursing Program and are seeking admission to College of The Albemarle's Associate Degree Nursing program should contact the Associate Degree Nursing Program Coordinator (ext. 2328).
- C. Any former student from COA's nursing programs or any other nursing program desiring re-admission to the ADN or LPN-ADN Option must:
- a. Meet the current admission requirements and procedures required of all nursing applicants
 - b. Submit a letter, with the Health Science Application by the deadline date, to the Program Coordinator stating:
 - The reasons for previous withdrawal from a program
 - The reason(s) he/she desires to be re-admitted
 - The circumstances that have changed to indicate the applicant would successfully complete his/her nursing education at this time

NOTICE OF CHANGE: THE ADN PROGRAM CURRICULUM CHANGED FALL 2009.
ASSOCIATE DEGREE NURSING

FIRST YEAR

| FALL SEMESTER | | | SPRING SEMESTER | |
|--------------------------------------|-----------|--|--|-----------|
| NUR 111 Intro to Health Concepts | 8 | | NUR 112 Health –Illness Concepts | 5 |
| BIO 168 (3-3) Anatomy & Physiology I | 4 | | NUR 113 Family Health Concepts | 5 |
| PSY 150 (3-0) General Psychology | 3 | | NUR 212AB Health System Concepts (Must complete NUR 212BB to receive a grade) | 2 |
| CIS 111 (1-2) Basic PC Literacy | 2 | | BIO 169(3-3) Anatomy & Physiology II | 4 |
| ACA 111 College Student Success | 1 | | PSY 241 (3-0) Developmental Psychology | 3 |
| TOTAL Semester Hours | 18 | | Total Semester Hours | 19 |

SECOND YEAR

| FALL SEMESTER | | | SPRING SEMESTER | |
|-------------------------------------|-----------|--|---|-----------|
| NUR 114 Holistic Health Concepts | 5 | | NUR 213 Complex Health Care Concepts | 10 |
| NUR 211 Health Care Concepts | 5 | | ENG 112 (3-0) *** Argument-Based Research OR ENG 113 (3-0) *** Literature-Based Research OR ENG 114***Professional Research and Reporting | 3 |
| NUR 212BB Health System Concepts | 3 | | COM Elective (3-0) * (COM 120 recommended) | 3 |
| ENG 111 (3-0) ** Expository Writing | 3 | | Humanities/Fine Arts * Elective (3-0) | 3 |
| Total Semester Hours | 16 | | Total Semester Hours | 19 |

Total Credit Hours Required for Graduation = 72 Semester Hours

* Humanities/Fine Arts and COM Electives may be taken in any semester of second year

** If not previously taken, must be taken fall semester of second year

*** If not previously taken, must be taken spring semester of second year

**A.D.N. PROGRAM ESTIMATED EXPENSES
COLLEGE of the ALBEMARLE**

| YEAR 1 | | YEAR 2 | |
|---|--------------------|--|--------------------|
| FALL SEMESTER | | FALL SEMESTER | |
| TUITION/FEES (<i>in-state</i>) \$42.00/semester hour x 18 | 756.00 | TUITION/FEES (<i>in-state</i>) x 17 | 714.00 |
| TUITION/FEES (<i>out-of-state</i>) \$233.30/ semester hour | 4199.40 | TUITION/FEES (<i>out-of-state</i>) | 3,966.10 |
| BOOKS | 800.00 | BOOKS | 800.00 |
| UNIFORMS | 180.00 | LIABILITY INSURANCE | 22.50 |
| SHOES | 60.00 | *TRAVEL | 750.00 |
| SCISSORS | 10.00 | | |
| WATCH | 30.00 | | |
| STETHOSCOPE | 40.00 | | |
| PENLIGHT | 10.00 | | |
| LIABILITY INSURANCE | 22.50 | | |
| PHYSICAL | 100.00 | | |
| IMMUNIZATIONS (varies) | 200.00 | | |
| *TRAVEL | 200.00 | | |
| TOTAL (<i>in-state</i>) | \$2,408.50 | TOTAL (<i>in-state</i>) | \$2,286.50 |
| TOTAL (<i>out-of-state</i>) | \$5,851.90 | TOTAL (<i>out-of-state</i>) | \$5,538.60 |
| SPRING SEMESTER | | SPRING SEMESTER | |
| TUITION/FEES (<i>in-state</i>) x 16 | 672.00 | TUITION/FEES (<i>in-state</i>) x 13 | 546.00 |
| TUITION/FEES (<i>out-of-state</i>) | 3,732.80 | TUITION/FEES (<i>out-of-state</i>) | 3,032.90 |
| BOOKS | 800.00 | BOOKS | 400.00 |
| *TRAVEL | 400.00 | GRADUATION FEE | 50.00 |
| | | UNIFORM/PINNING | 100.00 |
| | | *TRAVEL | 200.00 |
| TOTAL (<i>in-state</i>) | \$1,872.00 | TOTAL (<i>in-state</i>) | \$1,296.00 |
| TOTAL (<i>out-of-state</i>) | \$4,932.80 | TOTAL (<i>out-of-state</i>) | \$3,782.90 |
| | | | |
| TOTAL FIRST YEAR (<i>in-state</i>) | \$4280.50 | TOTAL SECOND YEAR (<i>in-state</i>) | \$3,582.50 |
| TOTAL FIRST YEAR (<i>out-of-state</i>) | \$10,784.70 | TOTAL SECOND YEAR (<i>out-of-state</i>) | \$9321.50 |
| | | TOTAL PROGRAM (<i>in-state</i>) | \$7,863.00 |
| | | TOTAL PROGRAM (<i>out-of-state</i>) | \$20,106.20 |

Revised 10/27/08 * Prior to entering the program – Certified Nursing Assistant I is required with an estimated cost of approx. \$400.00. Also required prior to entrance is CPR certification at an estimated cost of \$45.*Travel costs are estimates for assignments outside of the immediate area and may occur across any of the four semesters. Tuition is established by the North Carolina State Legislature and is subject to change without prior notification.