



College of The Albemarle

Workforce Development and Continuing Education

WORKFORCE DEVELOPMENT AND CONTINUING EDUCATION SCHEDULE

Roanoke Island Campus

Spring Semester 2012

Registration for classes can be completed by stopping by our Roanoke administrative offices at 205 S. Business Highway 64/264, Manteo across from Food-a-Rama or by calling 252-475-9250 or 475-9263. So that we may keep our class costs low, we have minimum numbers required for each class to be held. We suggest that if you are interested in a particular class, call early to make certain that you will be registered. Also, call to make sure that you are viewing the most updated schedule. For more information about specific classes, or to tell us about a class you might be interested in having in our Continuing Education program, please call us. [This schedule has some summer listings.](#) [Please check back weekly for updates.](#)

We are now open some evenings!! Call or come by.

Visit us online at www.albemarle.edu/workforce-development

Online classes are listed as "ED2GO" and the website is on the last page of this schedule.

NOTE: This schedule is updated once per week online. To know the most current dates, times, and schedules please call the Continuing Education Department at 252-475-9250 or 475-9263. We have the updated information you need.

CERTIFICATION CLASSES

EMT BASIC (200 hrs)

A 200 hour class designed to enable the successful student to obtain his/her EMT certificate. You must be preregistered before the class. In addition, there are **MANY** prerequisites. Fee waived for active fire, police, rescue personnel, but you still must pay the \$6.50 insurance fee and buy the book, Brady Emergency Care 11th or 12th ed. and workbook.(approx \$150). Please call 252-335-0821 ext. 2519 for information on possible other dates..

AUGUST 2012

\$181.50

Instructor: Various

CE114

Emergency Medical Technician Intermediate DARE CAMPUS (284 hrs)

This course is to prepare the student for certification as an Emergency Medical Technician Intermediate, as defined and recognized by the North Carolina Office of Emergency Medical Services. This course is designed for current EMT-Basic's who are continuing their education. The EMT-Intermediate curriculum emphasizes advanced level patient assessment, communication skills, and advanced life support interventions. It is the intent of the Emergency Medical Services training program to provide each student with the basic knowledge and skills required for pre-hospital emergency medical care and to prepare each student for the appropriate North Carolina EMT-Intermediate exam. Books required. Please call 252-335-0821 ext. 2519 for information on other dates.

1/23-5/15 M,W (One Sat.) 6-9:30PM \$181.50 Instructor: Various CE114

EPA Refrigerant Recovery/Recycling Certification (CFC) (9 hrs)

This course is designed to prepare technicians with a basic knowledge about common refrigerants, substitute refrigerants, and oils, for the certification exam. Students will also learn about the safe handling of refrigerants and related materials. There is a \$25 exam handling fee when you mail your application for your certification. Please bring a #2 pencil with you.

5/7,8,10 MTTh 7PM-10PM \$90 Instructor: J. Cahoon CE 110

NC Vehicle Safety Inspection (8 hrs)

This course prepares auto technicians and service personnel as safety and emissions inspectors for motor vehicles. Also prepares student to pass the qualification exam for certification to be used at a licensed inspection station. Must possess a valid in NC driver's license and have 2 years experience. No book needed for class.

3/13,15 TTh 6PM-10PM \$65 Instructor: T. Maher CE 118

Notary (6 hrs)

This course is designed to prepare students to be commissioned/appointed as a Notary Public. Manual and photo ID is **required** and must be a High School/GED graduate. Notary Public Guidebook for North Carolina 10th ed. is **required** which can be purchased in the Follett Bookstore 252-331-5964 in Elizabeth City 252-331-5964 (approx \$29.63).

4/28 S 9AM-4PM \$65 Instructor: W. McCown CE 118

Pool and Spa Certification (9 hrs)

Pool and spa certification. One hour for lunch break on your own. Instruction and techniques taught. **Students should bring a pencil, highlighter and a calculator to class.** Fee includes manual.

2/23	TH8AM-6PM	\$175	Instructor: T. Suchy	Hatteras Realty
3/1	TH8AM-6PM	\$175	Instructor: T. Suchy	CE 114
4/2	M8AM-6PM	\$175	Instructor: T. Suchy	CE 114
5/1 filled	T8AM-6PM	\$175	Instructor: T. Suchy	CE 114
5/14	M8AM-6PM	\$190	Instructor: T. Suchy	CE 114

Safe Driver-DDC4 (4 hrs) **NEW DATE**

A four (4) hour class designed to increase awareness of the need for and the benefits of defensive driving. **May** help you get a discount on your auto insurance or lower your points. Class **may** meet court requirements if you get a ticket. Price includes workbook. You **MUST** be preregistered to attend class.

4/23 M5:30PM-9:30PM \$70 Instructor: S. May CE 118

Scuba Diving (16 hrs)

See Personal Enrichment Category below.

Nurse Aide I and II

See Health Occupation Category below.

COMPUTER AND TECHNOLOGY CLASSES

Adobe Photoshop (24 hrs)

Introductory class will cover layers, toolbars, and menu items. Learn color correction, removing objects, fading, and blending. Ever wonder how to make those glamour shots? Learn the secrets. Basic computer skills are **required**. **Limited enrollment**.

1/26-3/15 TH 6-9PM \$70 Instructor: Y. Miakisz PAB 202

AutoCAD I (30 hrs)

Students will have the opportunity to obtain an introductory level of skill using the AutoCAD computer aided drafting and design software.

FALL 2012 W6-9PM \$125 Instructor: R. Haley CE 111

Introduction to Computers (24 hrs)

This course is designed to explain the significance and role of the computer in our everyday lives and in business. Students will learn introductory concepts of computer hardware, operating systems, software, operations, and electronic research and communication (Social Networking). This class is not exclusive to just PC. Phones, cameras, and e-book readers may be included throughout the course covering every aspect of computer technology. Getting the most out of your internet with social networking, media, and entertainment will also be introduced. If you have **no basic knowledge** of computer, then Beginning Computer Basics is a **pre-requisite**. **Limited enrollment**. No book required.

3/13-5/1 T 6-9 PM \$70 Instructor: R. Nelson PAB202

Introduction to Windows LAPTOP Computers (24 hrs) **NEW CLASS!!**

This course is designed to introduce techniques to get the most out of your **portable** computing including networks, syncing devices, and general laptop PC maintenance. Students will learn introductory concepts of operating systems, software, operations, and electronic research and communication (Social Networking). Basic computer knowledge is **required**. **Limited enrollment**.

5/15-7/3 T 6-9 PM \$70 Instructor: R. Nelson PAB202

Beginning Computer Basics (12 hrs)

This course is designed for **very beginners** in computers. It includes basic terminology, word processing, spreadsheets, internet access, and printing a document. **Limited enrollment**.

1/31-3/6 T, TH 2:30-4PM \$45 Instructor: CE111

Introduction to Web Design (24 hrs)

Features Dreamweaver. This course will provide students with a working knowledge of the fundamental principles, theory, and concepts of web site design and creation. Students also gain hands on experience in developing the necessary basic skills and techniques for using a variety of coding, design and multi-media techniques that can be used to integrate both general design concepts, and interface design unique to the web, as well as using various media into simple, functioning website. **Must** have basic knowledge of how to use a computer.

2/15-4/4 W 6-9 PM \$70 Instructor: R. Nelson PAB 202

Introduction to EXCEL (24 hrs) **NEW CLASS!! 6 spaces left**

Introductory class will cover the basics of Excel. This class will enable students to efficiently use this application. **Basic computer skills required**. **Limited enrollment of 12 students**.

4/17-5-17 T, TH 7:15-9:15 \$70 Instructor: McMaster CE 111

Introduction to Quickbooks (24 hrs)

Introductory class will cover the basics of Quickbooks accounting. This class will enable students to efficiently use this application. **Basic computer skills required. Limited enrollment of 12 students.**

1/24-3/8 T TH 6-8PM \$70 Instructor: T. Perry CE 111

Photoshop for Photographers (24 hrs)

Learn to use Photoshop to enhance your personal photos. Advanced editing techniques and basic manipulation and alteration techniques will be taught. Bring your USB drive with images to class to use in assignments. Computer skills are **required as it is a computer based class.**

3/21-5/9 W 6:30PM-9:30PM \$70 Instructor: T. Gartman PAB202

Web Blogging Businesses (24 hrs) **NEW CLASS!**

This class will explore concepts of social media, market, and networking for small businesses or personal use. We will discuss the significance and use of the growing online environment. Using free online resources, the students will get an understanding of how to use these to get their personal or business ideas to the public using the world wide web. Basic computer skills required. **Limited enrollment.**

5/16-6/27 W 6-9 PM \$70 Instructor: R. Nelson PAB 202

EDUCATION AND LANGUAGE CLASSES

Effective Teacher Training (24 hrs)

This course is a systematic and comprehensive approach to improving learning environments for students. ETT covers the major components of appropriate teaching as identified in research and practice. Participants will develop more effective skills in planning, instruction, behavior management, human relations, and professional growth. There is a **\$10 manual fee** included in registration fee. In addition to attending the 8 classes, there is an assignment of "shadowing" teachers during some week days. Held at First Flight Middle School. Limit of 30 students. **(Go to Dare County schools website to find out more about this class.)** Next section should start August 2012.

Introduction to Spanish (24 hrs)

This is a basic introduction to Spanish including pronunciation, travel expressions, and common everyday conversation. Interaction between students and instructor will include oral exercises and some written assignments.

CALL for Summer session M6-9 PM \$65 Instructor: J. Morris CE110

HEALTH OCCUPATION CLASSES

Caring Effectively (12 hrs)

This course covers the psychological, social, and physical aspects of aging. Emphasis is placed on the factors that promote mental and physical well-being. Upon completion, students should be able to recognize the aging process and all its aspects. This is an ideal class for NAI and II students and caregivers of all kinds. 1.2 CEUs. Price includes book.

3/26,28,30 MWF 9:30AM-2PM \$80 Instructor: G Sonnesso CE118

NAI and II Orientation/Informational meeting: Tuesday May 8th 10:00 AM in room CE110 OR Monday, May 14th 9:30AM in room CE110

Nurse Aid I (144 hrs) NEW SECTIONS

This course prepares graduates to provide personal care and perform basic nursing skills for the elderly and other adults. Emphasis on aging process including mental, social and physical needs of the elderly, patient's rights, nutrition management, elimination procedures, safe environment, restorative services, personal and special care procedures and activities, human body structure and function and related common disease/disorders, communication and documentation, death and dying, and roles of the nursing assistant and health team members. A skill/competency evaluation is required. The course includes class, laboratory and clinical learning experiences. Clinicals will be held off campus in Barco, NC. Must be able to pass background check. Upon satisfactory completion of the course and skill/competency evaluation, the graduate is eligible to apply for listing as a Nurse Aide I by the N.C. Division of Facility Services. Mosby's Textbook for Nursing Assistants 7th ed. and Workbook is required. Call Follett Bookstore to order: 252-331-5964 (approx. \$103). Enrollment **is limited to 10 students** per class. Prerequisites are a **MUST**, so call to find out what you need to register. Clinicals are DAYS on Mondays and Fridays.

5/15-8/14	T TH 9AM-2PM	\$207.50	Instructor: M. Davis	CE 117
5/15-8/14	T TH 3PM-8PM	\$207.50	Instructor: M. Davis	CE 117

Nurse Aid II (172 hrs) NEW SECTION

Student must be able to pass background check. Student **must** be on Pearsonvue registry. Clinicals will be held at Sentera and OBX hospital. Limited to 10 students. **New** Textbook required: North Carolina Nurse Aide II is available from Follett Bookstore: 252-331-5964 (approx. \$84.50) and NAI textbook and workbook needed. (Same prereqs. as NAI...see above).

5/14-7/30	MWF9:30AM-1:30PM	\$207.50	Instructor: J. Jordan	CE117
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Get on wait list for **Phlebotomy!!! Offered in late Spring.**

INDUSTRIAL TECHNOLOGY COURSES

Basic Electricity (24 hrs) Call for possible Spring/Summer schedule!!

Students will learn the basics of electricity including safety, testing, and troubleshooting circuits and lights. Minor home electrical work and residential wiring will be discussed.

1/18-3/7	W6-9 PM	\$65	Instructor: C. Daniels	CE 110
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Get on wait list for Automotive Electronics/Electricity!! Starts in June. Tentative schedule is as follows: M T W June 11th at 10-1 OR 2-5PM OR 6-9PM. Call today if you are interested. Price APROX. \$200.

Carpentry and Home Improvements (24 hrs)

Students will learn tool safety, how to use tools, follow plans and drawings. Estimation of material costs and using a variety of woods will be discussed. Hands on projects include completion of at least one project. Students will supply their own materials for personal projects. This class meets one time a week. **No** textbook required.

1/24-3/20	T 6-9PM	\$75	Instructor: T. Horning	PAB 103
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Carpentry and Home Improvement II (24 hrs) NEW CLASS!!

More advanced projects, Students will learn tool safety, how to use tools, follow complex plans and drawings. Estimation of material costs and using a variety of woods will be discussed. Hands on projects include completion of at least one project. Students will supply their own materials for personal projects. This class meets one time a week. **No** textbook required. No class 4/10.

4/19-6/7 TH, 6-9PM \$75 Instructor: T. Horning PAB 103

HVAC I, II, III (72 hrs)

Students will learn the basics of heating and air conditioning. Classes will run successively. If you're ready to replace the daily grind with a career you enjoy, then become certified as an HVAC tech. This course covers the fundamental physics of heating and cooling in addition to the technological considerations in heating and cooling equipment. **Limit of 15 students.** No textbook required.

1/30-4/23 MW 7-10 PM \$200 Instructor: J. Cahoon PAB 101

Welding for Sculptures (24 hrs) NEW SECTION!

Students will learn the basics of MIG welding and use it to assemble a sculpture/topiary. Oxy-acetylene welding will also be taught. **This is a fun class for all artists, welders, and anyone interested in learning a unique skill.** Fee covers materials.

3/2-4/27 F 1-4 PM \$90 Instructor: R. Ward PAB 102

5/30-7/25 W6-9PM \$90 Instructor: R. Ward PAB 102

Welding I and II (60 hrs)

Students will learn basic safety, **STICK and MIG**, powers sources, terminology, and welding equipment. Hands on skills will prepare student for a career as a welder. In class copy of book will be used. **Only 10 students per class.**

6/5-8/23 TTh 6-9 PM \$250 Instructor: R. Ward PAB 102

Welding III (30 hrs)

Students will learn safety, powers sources, terminology, and welding equipment. **TIG** will be taught. Hands on skills will prepare student for a career as a welder. Book will be used. Welding I and II are NOT prerequisites.

4/17-5/17 TTh 6-9 PM \$250 Instructor: R. Ward PAB 102

Blueprint Reading for Welders (24 hrs) NEW CLASS!! NEW DATES!!

Students will learn to read and understand blueprints and welding symbols. No class 7/4.

5/23-7/18 W 6-9 PM \$75 Instructor: R. Ward PAB 102

Ship Fitting/Welding Steel Vessels (24 hrs)

Students will learn safety, powers sources, basic terminology, and welding equipment with emphasis on welding steel vessels. Hands on skills will prepare student for a career as a welder. Book will be used.

TBA F 5:30-8:30PM \$90 Instructor: R. Ward PAB102

Home Energy Assessment Workshop (8 hrs)

See below in personal enrichment.

PERSONAL ENRICHMENT CLASSES

Belly Drills and Skills I (8 hrs) CALL TO GET ON LIST.

Students will learn elements of belly dancing that are aerobic and create a dance workout. Abdominal strength is stressed and movement is taught in a movement study fashion. Come join the class and have fun while working out. Everyone is welcome! Limited enrollment.

SUMMER M 6-7PM \$50 Instructor: A. Strickland Auditor.

Bollywood Fitness Workout (8 hrs) CALL TO GET ON LIST.

Students will learn elements of dancing that are aerobic and can create a dance workout. Come join the class and have fun while working out. Everyone is welcome! Limited enrollment

SUMMER M 7-8PM \$50 Instructor: A. Strickland Auditor.

Beginning Crochet (12 hrs)

Students will learn basic crochet. A variety of stitches and how to read patterns will be taught. Several projects will be completed. Fee **includes** a \$20 materials cost.

TBA W 6-9PM \$70 Instructor: T. Bradley CE110

Intro to Potter's Wheel (48 hrs) NEW SESSIONS STARTING IN JUNE! CALL TO GET ON LIST.

This class is designed to introduce students to the pottery wheel as a tool for creating functional and nonfunctional ceramic art. Basic wheel skills will be taught with an emphasis on the basic form of a cylinder. Up to 50 pounds of clay will be available per student and is included in fee. No class week of 4/9.

3/12-5/9 MW10AM-1PM \$130 Instructor: P. Scheg PAB104

Advanced Pottery Wheel II (42 hrs)

Topics to be covered are form, construction, thrown pottery, glazing, and surfacing decoration. Students will learn the skills required to create expressive and functional creations. Plus students will need to purchase or bring their **own** tools. Fee **includes** up to 50 pounds of clay. **No class week of 4/9.**

3/20-5/10 T TH6-9 PM \$130 Instructor: P. Scheg PAB104

Intro to Hand Built Ceramics (48 hrs)

This class is designed for students interested in creating hand built pieces of ceramic art. Topics covered are form, construction, glazing, and surfacing decoration. Students will learn the fundamental skills required to create expressive and functional creations. Plus students will need to purchase or bring their **own** tools. Fee includes up to 50 pounds of clay. **No class week of 4/9**

TBA MW 2PM-5PM \$130 Instructor: P. Scheg PAB104

Advanced Hand Built Ceramics II (48 hrs)

This class is designed for students interested in creating hand built pieces of ceramic art. Topics covered are form, construction, glazing, and surfacing decoration. Students will learn the fundamental skills required to create expressive and functional creations. Plus students will need to purchase or bring their **own** tools. Fee includes up to 50 pounds of clay.

TBA TTH 2PM-5PM \$130 Instructor: P. Scheg PAB104

Ceramics/Pottery Studio Lab (16 hrs) NEW CLASS!

Students currently enrolled in a ceramics or pottery class may use the studio. No instruction and no additional supplies will be provided. No studio time 4/10.

TBA T10AM-12PM \$25 Instructor: P. Scheg PAB104

Creative Cooking- Eastern European Cuisine (4 hrs) New Class!!!

A tour of Eastern Europe! This class will be mixed with lecture and hands on lab learning. Students will learn about and make foods native to these hearty European countries like, Turkey, Poland, Austria, Hungary, Bulgaria, etc.!! Please bring some containers to bring home leftovers. Ten spaces available.

4/28 S 10AM-2 PM \$36 Instructor: M. Mazza CE 140

Guitar I (24 hrs) STARTING SOON!!!

Students will learn how play songs using a capo, double base note strumming, melody playing, and numerous songs. Bring your own guitar. Limited space!

5/7-6/28 M 6-9:30PM \$65 Instructor: T. Bradley CE 116

Guitar II (24 hrs)

Using more advanced techniques, students will learn how play songs on a more complicated level. Bring your own guitar. Should have taken Guitar I or know all the basics. Limited space!

TBA M 6-9PM \$65 Instructor: T. Bradley CE 116

Basic Jewelry Making (24 hrs) NEW SECTION!!

New techniques are taught each week that will build upon each other. Basic knowledge of tools and jewelry components will be learned and students will be able to make quality jewelry. Materials may be purchased in class from Cloud Nine Studios.

4/5-5/24 T6-9 PM \$65 Instructor: V. Flowers Cloud Nine

Beyond Basic Jewelry Making (24 hrs) NEW SECTION!!

Advanced jewelry making techniques will be taught and students will become even more proficient in their jewelry making skills. New projects and techniques will be explored. Students may purchase their supplies from Cloud Nine Studios.

3/29-5/17 T H6-9 PM \$65 Instructor: V. Flowers Cloud Nine

Beginning Knitting (12 hrs)

Students will learn basic knitting. A variety of stitches and how to read patterns will be taught. Several projects will be completed. A \$20 materials fee **is included** in fee.

TBA T 6-9PM \$70 Instructor: T. Bradley CE 110

Leather Crafting (12 hrs)

Students will learn basic hand stitching, stamping, and will finish and take home several leather projects including a key chain, a coaster, etc. Learn how to make your own gifts!! A \$35 materials fee **is included** in fee.

TBA M6-9PM \$85 Instructor: T. Bradley CE 112

Make Their Day! (12 hrs)

Supervisors will learn how to recognize their employees in a positive manner..."Employee Recognition That Works!" This class will allow supervisors to learn the strategies to increase efficiency and ways to increase employee performance and increase profits. A book will be used that is included in the registration price of the class.

TBA \$65 Instructor: L. Harris CE 118

Native American Glass Bead Weaving (12 hrs)

Students will learn the ancient art of Native American glass bead weaving by hand. Small projects will be completed in class. There is a \$10 materials fee **is included**.

TBA T 6-9PM \$60 Instructor: T. Bradley CE 110

Painting (24 hrs)

Students will learn basic principles of painting in a variety of media. Topics covered include different painting surfaces, painting tools and their use. Students will learn what methods are best suited to them and will explore their creativity. Students will supply their own paint brushes, canvases, spray bottle, rags, and paints.

3/27-5/8 T 6:30-9:30PM \$65 Instructor: C. Crane PAB 207

Digital Photography I (24 hrs)

Students will familiarize themselves with techniques, process and tools of digital photography and will be able to get more consistent and satisfactory results from the camera. Students should have their own digital camera.

1/23-3/12 M 6:30—9:30 PM \$65 Instructor: T. Gartman CE111

Digital Photography II (24 hrs)

Students will be taught advanced techniques, the process and tools of digital photography and will be able to get more consistent and satisfactory results from the camera. Some applications of Photoshop will be discussed. There will be field trips. Students should have their own digital camera. No class 4/9. Held in Nags Head at Shooter's Photo Gallery.

3/26-5/21 M 6:30-9:30 PM \$65 Instructor: T. Gartman Shooter's Photo

Photoshop for Photographers (24 hrs)

Learn to use Photoshop to enhance your personal photos. Advanced editing techniques and basic manipulation and alteration techniques will be taught. Bring your USB drive with images to class to use in assignments. Computer skills are **required as it is a computer based class.**

3/21-5/9 W 6:30PM-9:30PM \$70 Instructor: T. Gartman PAB202

Scuba Diving (16 hrs) **NEW DATES!**

Course Description: This course is intended to provide students with the opportunity to explore the underwater world of SCUBA Diving. This will include classroom, pool session, and open water components. Your instructor from The Outdoor Outfitters of Manteo, NC, will teach you about dive equipment, the science of diving, responsible diving practices and the environment. After completion of the classroom portion and pool skills, you will complete five open water dives separately of the class. A \$25 pool usage fee for the pool is included. Successful completion will result in an open water diver lifetime certification from NAUI <http://naui.com>. Must own or rent personal diving equipment at a cost of approx. \$35. Call for more details. Space is very limited.

Please call S, SU 9:00AM-5:30PM \$200 Instructor: Landrum Manteo

Welding for Sculptures (24 hrs) **NEW SECTION!**

Students will learn the basics of MIG welding and use it to assemble a sculpture/topiary. Oxy-acetylene welding will also be taught. **This is a fun class for all artists, welders, and anyone interested in learning a unique skill.** Fee covers materials.

3/2-4/27 F 1-4 PM \$90 Instructor: R. Ward PAB 102
5/30-7/25 W 6-9 PM \$90 Instructor: R. Ward PAB102

Veterinary Assistant I (42 hrs)

Students will by use of lectures, independent studies, guest speakers, and hands on training, learn proper care of a variety of animals, very basic pharmacy, assisting staff in surgery, care and kenneling, and treatment. Not a certification class. **Book required: Tasks for the Veterinarian Assistant.** Available from Follett Bookstore: 252-331-5964 (approx \$57.09)

FALL 2012 T,Th 6-9PM \$120 Instructor: L. Nunn CE 116

Veterinary Assistant II (45 hrs)

For this second phase of the Vet Assistant class, students will by use of lectures, independent studies, guest speakers, and hands on training, learn more about the proper care of a variety of animals, basic pharmacy, assisting staff in surgery, care and kenneling, and treatment. Not a certification class. **Book required: Tasks for the Veterinarian Assistant.**

TBA T,Th 6-9PM \$120 Instructor: L. Nunn CE 116

Wildlife Rehabilitation

Students will, by use of lectures, hands on training, and case studies, learn proper care and rehabilitation of a variety of wild animals, including protocols, ethics, conduct, and caging requirements. Students will learn about the requirements needed to become a NC Wildlife Rehabilitator. Not a certification class.

FALL 2012 \$65 Instructor: Hanrahan CE114

ENERGY CLASSES

New ENERGY Classes for spring 2012!!! Please contact Natalie Rountree at 252-426-5753 ext. 257 for details, scholarships and more class information. **More classes may be available here or in Edenton so call Ms. Rountree to get information.**

BPI Installer - EGY 4005A 3/27-29 8:00 AM to 5:00 PM (24 hours) - Course Cost: TBA
Scholarships may be available - contact us for more information. RIC CE114

Course Description: The BPI Installer course will provide students with the knowledge, skills and abilities to properly and completely seal all air leakage and exterior duct leakage in attics, side attics, crawlspaces, attached garages and other areas between conditioned spaces and outside or attached units. The student will learn how to confirm the quality of their own work and successful sealing through visual inspection and smoke tests during blower door operation. Scholarships may be available.

LEED GA – EGY 4004A - January 5-6, 2012 8:00 AM to 5:00 PM (16 hours) – Course Cost: TBA
Scholarships may be available – contact us for more information. RIC CE114

Course Description: Studying and applying to become a LEED AP can be both expensive and time consuming. This comprehensive course of study will help students master the ins and outs of the LEED GA exam.

- a systematic analysis of the test and a breakdown into "plain language" about how LEED works
- a review of all the topics and information you will need to know to pass the exam
- proven, time-saving techniques for increasing your score on the LEED exam
- detailed study plans that provide the greatest understanding of the exam in the least amount of time
- the confidence you need to pass the test on your first attempt

BPI Building Analyst Class – EGY 4001A - February 27-March 2, 2012 (M,T,W,Th,F) 8:00 AM to 5:00 PM (40 hours) – Course Cost: TBA– RIC CE 114 – Scholarships may be available, contact us for more information.

Course Description: Students will learn the fundamentals of home performance evaluation and whole home retrofit planning and execution with training provided by certified instructors. Focus will be on the house as a system concept of a “house as a system”, including mechanical equipment and the building envelope. Training consists of both classroom instruction (20 hours) and training in the field (12 hours). A final day of testing will complete the class and students must pass a written test as well as a field practical test to receive BPI certificate.

ON LINE CLASSES (ED2GO)

http://www.albemarle.edu/distance_learning.php/cat=227

NOTE: This schedule is updated once per week online. To know the most current dates, times, and schedules, please call the Continuing Education Department at 252-475-9250 or 475-9263. We have the updated information you need.