Revised March 2012

COA SECONDARY EDUCATION APPROVAL FORM

College Transfer Pathway (CT)
_____Business & Economics (P1012B)
_____Engineering & Mathematics (P1042B)
_____Life & Health Sciences (P1042A)
_____Humanities & Social Science (P1012A)

Career & Technical Education (CTE)
_____Culinary Technology (C551500H)
_____Automotive Systems Technology (C60160H)
_____Electrical/Electronics Technology (D35220H)
_____Welding Technology(C50420H)
_____Computer Engineering Technology (D401600H)

Early College (EC)
_____Associate in Arts (A10100EC)
_____Associate in Science (A10400EC)

I. CRITERIA FOR STUDENT SELECTION:

The high school student:

1. Is a junior or senior or if an Early College student is in grades 9-12.
2. Is making appropriate progress toward high school graduation.
3. Has a weighted GPA of 3.0 on high school courses or if a CTE student has a weighted GPA of 3.0 or the recommendation of the high school principal or his/her designee.
4. Demonstrates college readiness on an assessment or placement test in English, reading, and mathematics.
5. Meets all existing COA admissions criteria and all course prerequisite requirements.
6. Maintains a 2.0 GPA in college coursework after completing two courses.
7. Is permitted to enroll in a maximum of 9 credit hours for their first semester. A student may receive permission from the Vice President, Learning to exceed this limit if he/she has excellent grades after the first semester.
8. Must complete COA Secondary Education Approval Form for **each** semester student is enrolled.

II. DESIRED COURSES:

1)_____3) _____

2)_____4) _____

III. TIME FRAME:

Year: _____ Term: _____ Fall _____ Spring _____ Summer

IV. APPROVAL PROCESS:

By signing below the student and parent/guardian consent to allow the student to take the class(es) listed above and the college to forward interim or final grades to necessary high school personnel. Additionally, this gives permission for the college to provide student information to the parent/guardian listed below. This authorization is valid until the student notifies College of The Albemarle in writing that the authorization has been withdrawn or until student reaches the age of 18. Student directory information may be released after a student reaches the age of 18.

_____/_____/_____

Print Student's Name | Student's Signature | Birth Date

_____ _____ _____

Parent/Guardian Signature | Date | High School GPA

_____/_____

Name of High School | Principal or High School Advisor

FOR COLLEGE USE ONLY	
Coordinator, Secondary Education	Vice President, Learning Permission to exceed 9 credit hours