



Career and College Promise

Special Permission Request Form

Last Name _____ First _____ ID Number _____

Birthdate _____ Academic Year _____

High School Attending _____ Current Grade Level _____

☐ **Permission to Change Program of Study Major** Effective Term _____

Current Program: _____

(Please List Pathway/Program Code)

New Program: _____

(Please List Pathway/Program Code)

(Documentation Required: university curriculum guide or career pathway plan)

Documentation for Program Change Attached _____

☐ **Permission to Continue to Earn College Transfer Credits**

(Student request to earn additional college transfer **degree** credits after completion of a college transfer **pathway**)

☐ **Permission to Enroll in a CTP and a CTE Program of Study Concurrently**

(Student request to enroll in a College Transfer and a Career Technical Education pathway or program at the same time)

☐ **Permission to Enroll in two CTE Programs of Study Concurrently**

(Student request to enroll in two Career Technical Education pathway or programs at the same time)

The high school principal or designee and College of The Albemarle's chief student development administrator must grant approval for the following: (1) a student's program of study change, (2) a student's request to continue to earn college transfer credits leading to the completion of the Associate in Arts, Science, Engineering, Fine-Arts or AGE Nursing after the completion of a college transfer pathway, and/or (3) a student's request to enroll in both a college transfer pathway or program and a career technical education pathway or program of study.

☐ Approved

☐ Not Approved

High School Principal or Designee

Reviewed By _____, Director, Career and College Promise

☐ Approved

☐ Not Approved

Vice President, SSEM