

Chapter Name:	Instructional Organization
Policy Title:	Course Repetition Policy
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Curriculum

A student may enroll in a course no more than three times for credit or audit without permission of the Vice President of Learning. Credit by examination may be attempted only once. A student may repeat a course to attempt to improve a grade or replace a withdrawal. Regardless of the number of previous attempts, a student who has previously received credit for a class in which he/she received a grade of "B" or higher may not repeat the class except with permission of the Vice President of Learning. All grades, including the record of an audit, shall appear on the students' official transcript. Only the highest grade will shall be used for computing total credit hours attempted, total quality points earned, and grade point averages (GPAs).