

3-28 Library

I. Library Services

The library collects and acts as a gateway to recorded knowledge in all formats, including electronic media, regardless of location or ownership, and provides library services, resources, and instruction to meet the curricular, research and informational needs of the college and the community.

The library website features databases and indexes such as *NCLive* and other resources to be used by patrons for research.

II. Agreements

Limited library services are provided at the Edenton-Chowan Campus through collaboration with Shepard-Pruden Memorial Library in Edenton. The Shepard-Pruden Memorial Library, at 106 West Water Street near the Edenton waterfront, is less than two miles from the Edenton-Chowan Campus. A memorandum of understanding establishes a cooperative agreement between the college and Shepard-Pruden. Hours for the Shepard-Pruden Memorial Library are published on the library's website.

III. Library Instruction

The library shall support learning by offering formal and informal instruction in researching, assessing, evaluating, organizing and communicating information for scholarly use.

IV. Library Purchases

The library's collection development policy focuses on providing academic material supporting the college curriculum with a secondary emphasis on more general interests of students, faculty and staff. The library also collects materials of regional interest and of significance in the history of COA.

Faculty, staff and students are encouraged to recommend books and other materials for acquisition. Requests shall be evaluated with respect to the college's overall needs.

V. Interlibrary Loans

The library is a member of the Community College Libraries in North Carolina Consortium (CCLINC), which provides online catalog access and interlibrary loan services for most of the state's community colleges.

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Policy 3-28

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Materials not owned by the library may be borrowed from other libraries via interlibrary loan.

* See Appendix A for procedures related to Policy 3-28: Library.