

**5-2 Tuition and Student Fees**

Tuition and student fees are established by the State Board of Community Colleges (IE SBCCC 200.98), consistent with G.S. 115D-5, G.S. 115D-39, and actions taken by the General Assembly, and are approved by the Board of Trustees. Fees and dues are payable upon registration or according to the agreed upon payment plan dates. Exemptions to this policy include individuals taking courses in the categories set forth in G.S. 115D.

The Board of Trustees has authorized the President of the College to determine which classes require course fees and the specific fee per class.

The Board of Trustees reserves the right to authorize course fees when necessary. The Board of Trustees must also approve any NCCCS system-wide fees up to the maximum allowed by NCCCS. Annually COA is required to report on what fees have been authorized.

The Board of Trustees may determine additional student charges for items such as tools, supplies, equipment, insurance, uniforms, and travel. Students shall be informed of all approximate charges for a course at the time they enroll. The college shall inform the State Board of Community Colleges regarding all such charges or modifications to charges.

All student fees must be approved by the Board of Trustees. All full-time students shall pay a student activity fee, not to exceed the amount set by the State Board of Community College regulations. All part-time students are required to pay a part-time activity fee unless their class(es) are being audited. To be exempt from the activity fee all classes registered for would have to be audited.

**Student Fees – Curriculum**

<b>Fee</b>	<b>Purpose</b>	<b>Amount</b>
Student Activity	Fees are collected from all students to be used for college-wide student activities, events and clubs.	\$14.00 (fewer than 12 hours) \$32.50 (12 or more hours)
Course	Fees are required of courses in which students utilize supplies and materials in the course of classroom, lab or shop activities.  Fees may be assessed for courses	Varies

Chapter Name: **Compensation and Fiscal Affairs**  
 Policy Title: **Tuition and Student Fees**  
 Date Approved: 10/94  
 Date Revised: 02/03, 10/03, 09/13

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<b>Fee</b>	<b>Purpose</b>	<b>Amount</b>
	that utilize tools, supplies, equipment, insurance, uniforms, and travel in which there is an excessive cost associated with a course above the normal instructional costs.	
Transcript	Official transcripts may be requested from the Registrar's Office. Payment is due in advance.	\$5.00 per transcript
Placement Test	The first placement test taken is free of cost. Retests must be paid for in advance.	\$10.00 for each retest
Campus Access	The purpose of this fee is to cover maintenance for all college lots and security services.	\$15.00 fall and spring semester. \$5.00 for summer.
Computer Use and Technology	To support the purchase, supply, repair and use of computers and computer labs.	\$16.00

**Student Fees – Occupational Extension**

<b>Fee</b>	<b>Purpose</b>	<b>Amount</b>
Registration	Fees for occupational extension courses are assessed per course.	Current fee schedule determined by number of course hours Consistent with G.S. 115D-5, G.S. 115D-39, and actions taken by the General Assembly
	Community service education courses are offered on a self-supporting basis.	Varies based on course costs and enrollment.
Testing	GED Test	\$35.00 (\$125.00 Effective January 1, 2014)

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<b>Fee</b>	<b>Purpose</b>	<b>Amount</b>
	Career Readiness Certification.	\$30.00 (Reading, Math and Locating Information)
Course	Fees are required of courses in which students utilize supplies and materials in the course of classroom, lab or shop activities. These fees are based on the cost of classroom settings, materials and instructional supplies needed. Fees may be assessed for courses that utilize tools, supplies, equipment, insurance, uniforms, and travel in which there is an excessive cost associated with a course above the normal instructional costs.	Varies