

## **6-14 Emergency Operations Plan**

The primary purpose of the Emergency Operations Plan (EOP) is to protect the lives of individuals who work, study, or are visitors to the college. A secondary purpose is to protect property and restore the college community as efficiently as possible. The (EOP) is designed to provide general guidance and organizational structure in the event that the college faces a crisis or emergency at one or more of its campuses or locations. This plan is intended to emphasize advanced planning, preparation, and teamwork by internal and external assets. It is critical that members of the President's Leadership Team and the Crisis Team are familiar with this plan through continuous training and re-training and understand the role they play.

College of The Albemarle embraces the National Incident Management System (NIMS) and the Incident Command System (ICS) concepts, requirements, and policies. Therefore, the first responders and administrative officers from the college are required to comply with the ICS.

The plan includes:

- Scope
- Crisis Team
- Type of Crisis and Response Priorities
- Crisis Procedures and Responsibilities
- Emergency Procedures
- Working with the Media

While it is impossible to plan for every conceivable event which may threaten College of The Albemarle, it is the intent that the procedures contained in the EOP, be viewed as an "all-hazards" plan and be reviewed on an annual basis.

### Distribution

The EOP contains information critical to the safety of the college, its students, guests, and employees. Certain information within the EOP needs to be protected with limited disclosure. Therefore the EOP is distributed on a need to know basis and is maintained as a separate document.

Copies are provided to:

- The Board of Trustees Chair of the College
- The President's Leadership Team
- The Crisis Team