



College of The Albemarle Policy

Policy Number: 2.1.4

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Title: Instructional Safety Precautions

Related Policy and Procedures: Policy Number 2.1.5 Medical Emergencies

Division of Responsibility: Operations

Safety procedures shall always be enforced, especially in shops, laboratory facilities, and clinicals. The following guidelines shall be followed:

1. Course instructors shall always point out hazards in advance. This instruction shall be done as part of the regular teaching program with special emphasis placed on preventative approaches to hazards.
2. Instructors must always be present when shops and laboratories are being used, unless they have specific authorization from the instructor or department chair.
3. For medical issues and reporting accidents, consult Policy 2.1.5 – Campus Medical Emergencies.
4. Instructors and students shall wear industrial quality personal protection equipment (PPE) during instruction involving any of the following conditions or activities as appropriate:
 - a. Hot solids, liquids, or molten metals.
 - b. Milling, sawing, turning, shaping, cutting, or stamping of any solid materials.
 - c. Heat treatment, tempering or kiln firing of any metal or material.
 - d. Gas or electric arc welding.
 - e. Repair or service of any vehicle.
 - f. Caustic or explosive chemicals or materials.
 - g. Lab or clinical situations which may involve blood-borne pathogens, infectious diseases, use of specialized equipment including, but not limited to, needles/sharps.
5. The president may adopt other procedures consistent with this Policy.

June 13, 2023

October 8, 2024

N/A

Date Approved by Board of Trustees

Date of Last Review

Date of Last Revision