



## College of The Albemarle Policy

**Policy Number: 3.1.8**

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**Title: Professional Development**

**Related Policy and Procedures: Procedure 3.1.8.1 Professional Development**

**Division of Responsibility: Human Resources**

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The College recognizes that educational quality is dependent upon the availability of qualified and dedicated employees. The essential responsibility for professional growth and development rests with each individual employee; however, the College expects the involvement of all employees in appropriate professional growth activities.

To promote personal and professional growth, the College provides opportunities for all full-time employees to coordinate individual goals with supervisors and develop their own plan for professional development. The College makes available several opportunities designed to help employees meet their goals.

The president may adopt procedures on the best use of college resources to provide quality professional development for employees.

June 13, 2023

January 21, 2026

N/A

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**Date Approved by Board of Trustees**

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**Date of Last Review**

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**Date of Last Revision**