



## College of The Albemarle Policy

Policy Number: 4.1.5

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**Title: Academic Advising**

**Related Policy and Procedures: 4.1.5.1 Academic Advising**

**Divisions of Responsibility: Student Success & Enrollment Management; Learning**

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The vice president of student success and enrollment management or designee shall supervise the College's academic advising. Academic advisors are College employees who help students plan and complete their academic goals. Academic advisors shall assist students with course selection and requirements for the program of study.

Academic advisors can offer students opportunities to enhance their education by making them aware of the various resources available to them throughout the College community. Academic advisors play an important role in the educational progress of advisees, by continually monitoring and evaluating their progression, as well as helping them clarify their educational goals and values.

Academic advisors shall be familiar with the Board's policies and procedures as well as other academic issues including, but not limited to grading, course prerequisites, and the College's academic program offerings.

June 13, 2023

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N/A

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**Date Approved by Board of Trustees**

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**Date of Last Review**

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**Date of Last Revision**