



College of The Albemarle Policy

Policy Number: 5.1.1

Pages: 1 of 4

Title: Admissions

Related Policy and Procedures: Procedure 5.1.1.1 General Admissions; Procedure 5.1.1.2 High School and Minor Student Enrollment; Procedure 5.1.1.3 Health Science Programs; Procedure 5.1.1.4 Foreign Students/Non-US Citizens Enrollment

Division of Responsibility: Student Success and Enrollment Management; Learning

College of The Albemarle (College) does not discriminate on the basis of race, color, religion, sex, gender, gender identity or expression, pregnancy, age, national origin, disability, political affiliation, genetic information, or military/veteran status in any of its activities or operations.

I. OPEN DOOR ADMISSIONS

Except as otherwise specified herein, the College maintains an open-door admission policy to all applicants who are legal residents of the United States and who are high school graduates or are at least eighteen (18) years of age. The College shall not solicit or use information regarding the accreditation of a secondary school located in North Carolina that a person attended as a factor affecting admission to the College or to any program of study, loans, scholarships, or other educational activity at the College unless the accreditation was not conducted by a State agency. For purposes of this Policy, the term "accreditation" shall include certification or any other similar approval process. Student admission processing and placement determination shall be performed by College officials. Admission requirements for an emancipated minor shall be the same as for an applicant who is eighteen (18) years old or older. Non-emancipated minors may be admitted and allowed to attend the College pursuant to 1D SBCCC 200.95. Foreign students planning to attend college in the United States shall consider specific regulations regarding admissions and must apply for an F-1 student visa.

The open-door policy does not mean there are no restrictions on admission into specific College programs. For more specific information regarding certain admissions criteria, see Procedure 5.1.1.1 General Admissions.

II. ADMISSIONS DENIALS

A. Basis for Denials

1. Suspension/Expulsion from another Educational Entity

The College reserves the right to refuse admission to any applicant during any period of time that the applicant is under a period of suspension or expulsion from another educational entity for non-academic disciplinary reasons.



College of The Albemarle Policy

Policy Number: 5.1.1

Pages: 2 of 4

2. Safety Concerns

The College reserves the right to refuse admission to any applicant if it is necessary to protect the safety of the applicant or other individuals. When making a safety determination, the College may refuse admission to an applicant when there is an articulable, imminent and significant threat to the applicant or other individuals.

3. Residency for Distance Learning

Admission of applicants residing outside of North Carolina to an on-line degree, diploma, certificate program or individual on-line courses offered by the College is dependent on the College's ability to secure authorization from the applicant's state of residence. The College will comply with the state regulation requirement based on the Higher Education Opportunity Act of 2008.

4. Undocumented Immigrants

An undocumented immigrant is any immigrant who is not lawfully present in the United States as determined using federal immigration classifications. The College shall not admit undocumented immigrants unless all of the following conditions apply:

- a. The undocumented immigrant attended and graduated from a United States public high school, private high school or home school that operates in compliance with State or local law.
- b. The undocumented immigrant must comply with all federal and state laws concerning financial aid.
- c. The individual shall not be considered a North Carolina resident for tuition purposes and must be charged out-of-state tuition regardless of whether the individual resides in North Carolina.
- d. When considering whether to admit the individual into a specific program of study, the College shall take into account that federal law prohibits states from granting professional licenses to undocumented immigrants.
- e. Students lawfully present in the United States shall have priority over any undocumented immigrant in any class or program of study when capacity limitations exist.



College of The Albemarle Policy

Policy Number: 5.1.1

Pages: 3 of 4

5. Readmissions

The College reserves the right to refuse readmission to a former student who has unsettled financial obligations at the College or who has not complied with previous disciplinary requirements.

6. Criminal Justice Education and Training

The College requires students enrolled in courses mandated under N.C.G.S. § 17C and 17E, the North Carolina Criminal Justice Education and Training Standards Commission or the North Carolina Sheriffs' Education and Training Standards Commission to be sponsored by law enforcement agencies until completion of the program. The student must be sponsored by a law enforcement agency to be admitted into the program. Failure to have such sponsorship shall result in an admission's denial.

7. Non-Criminal Justice Education and Training Firearm Courses

Except for courses governed by Criminal Justice Education and Training, if the College has a program that requires students to possess a firearm, prior to admission, the student must provide proof of eligibility to possess firearms. For purposes of this Policy, "firearm" means a handgun, shotgun or rifle that expels a projectile by action of an explosion; "proof of eligibility" means: i) a current, valid State-issued permit to purchase a firearm; ii) a current, valid State-issued concealed carry permit from North Carolina; iii) a current, valid State-issued concealed carry permit from a state with a reciprocal concealed carry agreement with North Carolina; iv) proof of an exemption from permit requirements pursuant to N.C.G.S. § 14-415.25; or v) a background check to determine whether the applicant can lawfully possess a firearm in North Carolina pursuant to N.C.G.S. §§ 14-269.8; -404(c); -415.1; -415.3; and -415.25.

For more information regarding weapons on campus, see Policy 3.4.3 Weapons on Campus.

B. Appeal for Admissions Denials

If an applicant is denied admission to the College for any of the reasons specified in Section II(A)(1)-(7), the applicant will have the right to appeal. For more specific information regarding appeals for admissions denials, see Procedure 5.1.1.1 General Admissions.



College of The Albemarle Policy

Policy Number: 5.1.1

Pages: 4 of 4

Legal Reference: 1D SBCCC 200.95 and 400.2; NC Community College Written Memoranda CC10-026 (issued 7/12/10)

June 13, 2023

June 13, 2023

N/A

Date Approved by Board of Trustees

Date of Last Review

Date of Last Revision