



College of The Albemarle Policy

Policy Number: 6.2.4

Page 1 of 1

Title: Facsimile Signatures

Related Policy and Procedures:

Division of Responsibility: Business and Administrative Services

The Trustees may provide by appropriate resolution the use of facsimile machines, signature machines, signature stamps or similar devices in signing checks and drafts. The Trustees may charge the president or some other bonded employee with the custody of the necessary machines, stamps, plates or other devices, and that person and the sureties on the official bond are liable for any illegal, improper or unauthorized use of them.

Legal Reference: N.C.G.S. § 115D-58.8

June 13, 2023

June 13, 2023

N/A

Date Approved by Board of Trustees

Date of Last Review

Date of Last Revision