



College of The Albemarle Procedure

Procedure Number: 2.1.1.2

Pages: 1 of 1

Title: Minors on Campus

Related Policy: Policy Number 3.4.10 - Visitors

Division of Responsibility: Operations

Minor children are defined as children under the age of eighteen (18) not enrolled in college programs.

Students and College employees are encouraged to make childcare arrangements to reduce interruption of the educational process and avoid possible injury to a minor. Supervisors are responsible and accountable for ensuring that minor children on campus adhere to College policies and procedures. In these cases, minor children must be supervised by an adult who shall be deemed responsible for the child's actions. Should employees require time to resolve their childcare situation, they are required to leave work and use the appropriate leave.

Minor children are allowed in offices on the campus for short, occasional visitations when accompanied by a responsible adult. In addition, instructors have the discretion to make infrequent exceptions regarding the care of minor children due to temporary, unforeseen emergencies. In these cases, minor children must remain in the classroom under their parent/guardian's direct supervision and are not allowed to sit in the hallway or be unsupervised in other locations on campus.

Minor children are not allowed on campus when the child has a contagious condition or is too ill to be sent to the regular childcare location or school. Minor children may not enter shops, labs, or other hazardous areas.

June 13, 2023

September 4, 2024

N/A

Date Approved by President's Leadership Team

Date of Last Review

Date of Last Revision