

College of The Albemarle Procedure

Procedure Number: 2.1.5.3

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Title: Emergency Administration of Naloxone

Related Policy: 2.1.5 Campus Medical Emergencies

Division of Responsibility: Operations; Human Resources; Student Success and Enrollment Management

I. PURPOSE OF ADMINISTERING NALOXONE

The purpose of this procedure is to establish guidelines for the administration of Naloxone in the event of a suspected opioid overdose by a member or visitor of the College of The Albemarle (College) community while on a College campus. Naloxone is described as an opioid antagonist medication which can be used to reverse an opioid overdose. Naloxone brand names may include Narcan, Evzio and Zimhi. The use of Naloxone will only be effective if an individual has opiates in their system.

This procedure does not apply to student- or employee-specific prescriptions for naloxone.

II. EMPLOYEE TRAINING

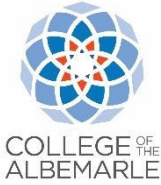
As first responders, all College campus security personnel certified in First Aid and CPR/AED will receive training in administering Naloxone. Only those campus security personnel who have completed the College's approved training and any required refresher training shall be authorized to administer Naloxone.

Faculty and staff members who have voluntarily received training in administering Naloxone may be available to respond to emergency situations. Only those faculty and staff members who have completed training may be designated to administer Naloxone.

College employees have civil and criminal immunity when they 1) have a good-faith belief a person is experiencing an overdose and 2) exercise reasonable care in administering Narcan.

III. LOCATION OF NALOXONE KITS

Naloxone kits will be strategically placed in the Automated External Defibrillator (AED)/Emergency Response Boxes in easily accessible locations across all college campuses. The exact locations will be communicated to identified employees during training sessions.



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IV. MAINTAINING NALOXONE KITS

The Division of Operations is responsible for ensuring an adequate supply of Naloxone kits are placed at all designated locations. Regular checks will be conducted to monitor expiration dates and replace any expired kits. The division will maintain a log of inspections and replenishments to reflect all College campuses.

The College's replacement of Naloxone kits may only occur as the College receives donations from third party vendors such as Trillium Health Resources.

V. RESPONSIBILITIES FOR ALL EMPLOYEES

A. *ALL COLLEGE EMPLOYEES*: In the event of a perceived opioid overdose, all college employees should follow the steps listed below.

1. Assess the situation for safety.
2. Contact emergency services by dialing 911 and request first responder services.
3. Contact campus security.
4. *Trained College Personnel Only*: May administer Naloxone as per the training received.
5. Remain with the individual believed to be having an overdose reaction until emergency medical services arrive.

B. Campus Security Contact:

COA - Currituck: 252-435-7804

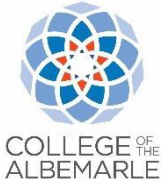
COA - Dare: 252-216-6354

COA - Edenton-Chowan: 252-722-2429

COA - Elizabeth City: 252-312-3905

VI. REPORTING AND DOCUMENTATION

Every administration of Naloxone must be immediately reported by phone or email to campus security. Upon notification, campus security will document the reported use of Naloxone using the College's approved online incident reporting system. The documentation should include details such as the date, time, location, and individuals involved. This information will only be shared with persons deemed appropriate by the chief operations office, director of human resources or the vice president of student success and enrollment management, and as required



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by law. All suspected opioid overdoses involving a member or visitor of the College community must be reported as soon as possible (not to exceed two (2) College working days) using the College's approved online incident reporting system.

VII. DISPOSAL OF NALOXONE

Expired or used Naloxone kits located on all College campuses will be disposed of according to local regulations for pharmaceutical waste. The Division of Operations will coordinate with an authorized waste disposal service to ensure proper and safe disposal of all expired or used kits.

VIII. REVIEW AND REVISION

This procedure will be reviewed regularly to ensure compliance with changes in regulations governing the administration of Naloxone or best practices.

IX. DISTRIBUTION OF NALOXONE

The College is not a distribution site for Naloxone and does not participate in a distribution program.

X. RESOURCES

[NALOXONE SAVES](#)
[North Carolina Naloxone Distribution Toolkit](#)

Legal References: G.S. 90-12.7 - Treatment of overdose with opioid antagonist; immunity, G.S. 90-96.2 - Drug-related overdose treatment; limited immunity

06/10/2024

N/A

N/A

Date Approved by PLT

Date of Last Review

Date of Last Revision