



College of The Albemarle Procedure

Procedure Number: 2.2.7.6

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Title: Purchase of Paper Products and Paper Consumables

Related Policy: 2.2.7 Campus Sustainability

Division of Responsibility: Operations

While still meeting all State Procurement guidelines, paper, paper products and other related paper consumables purchased for use on campus should have the following attributes, which are listed in order of importance.

- A. Paper should come from a manufacturer that documents that their source materials come from a certified, sustainably managed, forest.
- B. Paper should have the highest level of recycled/recovered fiber content feasible for intended use.
- C. Paper should come from vendors that have documented sustainable business practices and commitments.

June 13, 2023

June 13, 2023

N/A

Date Approved by President's Leadership Team

Date of Last Review

Date of Last Revision