



College of The Albemarle Procedure

Procedure Number: 4-8.1P

Pages: 1 of 2

Title: Student Publications

Related Policy:

Division of Responsibility: Student Success and Enrollment Management

6/2021

Date of Last Review

Date of Last Revision

It is the policy of College of The Albemarle to establish clear procedures outlining the criteria governing submission of and participation in student publications.

Administrative Responsibilities

It is the responsibility of the Vice President of Student Success and Enrollment Management in conjunction with the Enrollment Management Committee to review and revise this procedure.

Procedures

Students at College of The Albemarle have the opportunity to participate in student publications. Student publications may vary from year to year according to student interest and participation. Students who choose to participate in these publication activities and the advisor of these student publications are guaranteed their first amendment right of freedom of speech. However, the following criteria must be observed:

1. The selection of student publication advisors will be approved by the Director of Student Life and Leadership in consultation with the Vice President, Student Success and Enrollment Management. Those individuals who have training or experience in legal and ethical issues related to student publications will be given first consideration to serve as publication advisor. Other interested individuals will be considered only if he/she is willing to attend professional development activities that will enable them to become familiar with legal and ethical issues regarding student publications. If an appropriate advisor cannot be appointed, the publication will not be active until an appropriate advisor can be appointed.
2. Students involved in publication activities will have access to educational opportunities in the legal and ethical issues of student publications and their responsibilities as staff members. Funds from the Student Government Association budget may be appropriated for this purpose.



College of The Albemarle Procedure

Procedure Number: 4-8.1P

Pages: 2 of 2

3. The Student Publications Ad-hoc Committee at College of The Albemarle will be designated as the on-campus ethical publications consulting body. The Creative Director will serve as Chair of this subcommittee. Concerns that cannot be resolved by the publications staff and/or the publications subcommittee will be forwarded to the Vice President, Student Success and Enrollment Management. These avenues are not designed for censorship purposes, but provided to publications staff and/or advisors for consulting purposes only. Final decisions concerning publications will be made by the publications staff as long as they are not in violation of the general guidelines of #4 below. Documentation of all concerns that arise will be kept on file in the office of the Creative Director.
4. Students are prohibited from expressing, publishing or distributing material that
 - a. is obscene to minors,
 - b. is libelous or slanderous,
 - c. unlawfully invades a person's right to privacy,
 - d. so incites students as to create a clear and present danger of the commission of unlawful acts on school premises or the violation of lawful school regulations, or the material and substantial disruption of the orderly operation of the school. School officials must base a forecast of material and substantial disruption on specific facts, including past experience in the school and current events influencing student behavior, and not on undifferentiated fear or apprehension.

Each publication will clearly state that opinions expressed in its editorials and policy statements do not necessarily reflect the opinions or policies of the administration of College of The Albemarle.

For further clarification of prohibited material contact the Creative Director.

5. The advisor of student publications is not a censor. No advisor who advises a student publication will be fired, transferred, or removed from the advisorship by reason of his or her refusal to exercise editorial control over the student publication or to otherwise suppress the protected free expression of student journalists.
6. Violation of this policy may result in disciplinary action by the College Disciplinary Committee.