



College of The Albemarle Procedure

Procedure Number: 5.2.10.2

Title: Student Course Load

Related Policy: Policy 5.2.10 Student Classification

Division of Responsibility: Learning; Student Success and Enrollment Management

Student Course Load

Students enrolled in at least 12 credit hours are considered full-time. Students who wish to enroll in more than 18 hours must have approval by the Vice President of Learning. The Vice President of Learning authorizes any advisor to approve a course load of up to 20 hours if the student has an overall GPA of 3.0 or better. If a student has a GPA of less than 3.0 or if the student wishes to take more than 20 hours, they must get approval from the Vice President of Learning. However, permission is not necessary when registering for the specific course load designated in technical and vocational programs.

Number of credit hours student is enrolling	Full-time or Part-time Designation	Vice President Approval Needed?
Less than 12 hours	Part-time	No
12 hours -18 hours	Full-time	No
19-20 hours <i>AND</i> has a GPA of 3.0 or higher	Full-time	No - Advisor May Approve
19-20 hours <i>AND</i> has a GPA lower than 3.0	Full-time	Yes
19 hours and higher <i>AND</i> the student is registering for the specific course load designated in a technical and vocational program.	Full-time	No
21 hours or more (Does not include those students registering for the course load in a technical or vocational program)	Full-time	Yes

February 27, 2024

N/A

N/A

Date Approved by President’s Leadership Team

Date of Last Review

Date of Last Revision