



## College of The Albemarle Procedure

Procedure Number: 5.4.10.1

Pages: 1 of 2

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### **Title: Student Publications**

**Related Policy: 2.3.6 College Publications; 5.4.10 Student Publications**

**Division of Responsibility: Student Success and Enrollment Management**

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Students at College of The Albemarle ("College") have the opportunity to participate in student publications. Students who choose to participate in these publication activities and the advisor of these student publications are guaranteed their first amendment right of freedom of speech. Student publications will be established according to the needs and interests of the student body. The Student Government Association ("SGA") will be responsible for determining whether or not there is sufficient interest, if adequate funds are available for all costs of the publication, how often the publication will be printed, the type of publication desired, and the selection of an advisor.

1. After the determination is made to implement the publication, this information is to be presented to the vice president of student success and enrollment management ("vice president") who will determine its purpose, content, and appropriateness to the mission, general philosophy and educational objectives of the College and its role in the community. All publications must be submitted to the director of communications and marketing ("director") for approval before publication. The vice president will present the proposed publication to the president for final approval.

Upon the approval of the president, with the assistance of the advisor, the SGA may begin publication. The president will make the final decision for approval or disapproval of publications.

2. The College encourages student publications. The basic purposes of these publications are to enhance communications among students and between students and faculty/staff and to provide students with the opportunity for responsible participation in institutional governance.
  - a. Each publication shall have a faculty/staff advisor who will provide advice and assistance to the staff but will not be held responsible for the publication.
  - b. Reporting will be factual and objective and publications will be in good taste.
  - c. The College reserves the right to suspend the activities of any student organization when its activities are not considered to be in the best interest of the College.
3. Students are prohibited from expressing, publishing or distributing material that:
  - a. is obscene to minors,
  - b. is libelous or slanderous,
  - c. unlawfully invades a person's right to privacy,



## College of The Albemarle Procedure

Procedure Number: 5.4.10.1

Pages: 2 of 2

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- d. so incites students as to create a clear and present danger of the commission of unlawful acts on College premises or the violation of lawful College regulations, or the material and substantial disruption of the orderly operation of the College. College officials must base a forecast of material and substantial disruption on specific facts, including past experience at the College and current events influencing student behavior, and not on undifferentiated fear or apprehension.
4. Each publication will clearly state that opinions expressed in its editorials and policy statements do not necessarily reflect the opinions or policies of the administration of College of The Albemarle. For further clarification of prohibited material contact the director.
5. College students and employees involved in creating or producing any student publications should familiarize themselves with intellectual property and copyright laws before using another person's material in a publication.
6. Violation of this procedure may result in disciplinary action according to the Student Code of Conduct.

June 13, 2023

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N/A

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**Date Approved by President's Leadership Team**

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**Date of Last Review**

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**Date of Last Revision**