

**REGULAR MEETING MINUTES
BOARD OF TRUSTEES
COLLEGE OF THE ALBEMARLE
Elizabeth City Campus
March 18, 2019**

The College of The Albemarle Board of Trustees met at 9:00 a.m. on Monday, March 18, 2019 at the Elizabeth City Campus, A Building Board Room. With a quorum present, Chairman Marion Harris, Jr. called the meeting to order. The following trustees were present:

Marion Harris, Jr., <i>Chair</i>	Paul O’Neal
Arty Tillett, <i>Vice Chair</i>	Dr. Joe Peel
Dr. Travis Burke	Cecil Perry
Dr. Reide Corbett	Bob Pippen
Tommy Fulcher	Coleen Santa Ana
Mike Hall	Dr. Anthony Sharp
David Harris	George Thomas
Patti Kersey	Joe Winslow
Dr. Roger Lambertson	Bob Woodard

ABSENT: Wallace Nelson and Graham Twine

STAFF: Dr. Robert Wynegar, Jenna Hatfield and Valerie Mueller

OTHERS: John Leidy

I. CALL TO ORDER

Chairman Harris called the meeting to order and welcomed everyone in attendance.

II. PLEDGE OF ALLEGIANCE

Chairman Harris asked everyone to stand for the Pledge of Allegiance.

III. ETHICS STATEMENT

Chairman Harris read the ethics statement into the record:

College of The Albemarle Board of Trustees is subject to the State Government Ethics Act. This imposes several duties on all of us, including the duty to avoid conflicts of interest and the appearance of conflicts of interest.

The Agenda for tonight’s meeting has been circulated in advance. Any member who has a known conflict of interest or is aware of the appearance of a conflict of interest with respect to any matter coming before the Board should disclose that to us now.

Anyone who determines, during the course of this meeting, that they have a conflict of interest or that there is an appearance of a conflict of interest in any matter that comes before the Board should let the Board Chair know that at the appropriate time.

IV. APPROVAL OF AGENDA

Chairman Harris asked for a motion to approve the agenda as presented.

ACTION: *On a motion by Mike Hall, seconded by David Harris, the agenda was approved as presented.*

V. CLOSED SESSION

ACTION: *On a motion by Mike Hall, seconded by Dr. Joe Peel, the Board of Trustees approved to enter into closed session pursuant to NCGS 143-318.11(a)(3) to confer with the Board Attorney regarding a matter within the attorney/client privilege and to preserve that privilege; and NCGS 143-318.11(a)(6) in order to discuss a confidential personnel matter.*

ACTION: *On a motion by Paul O'Neal, seconded by Coleen Santa Ana, the Board of Trustees approved to come out of closed session.*

VI. RETURN TO OPEN SESSION

Upon returning to open session Dr. Wynegar read his letter of resignation to the Board of Trustees. Dr. Wynegar cited personal reasons for his resignation, which will be effective at the end of his current contract on June 30, 2019.

ACTION: *On a motion by David Harris, seconded by Dr. Joe Peel, the Board of Trustees approved to accept Dr. Wynegar's letter of resignation effective June 30, 2019.*

VII. REPORT FROM THE CHAIR

Chairman Harris asked the board if the trustees wanted to use a presidential search firm to hire a new president. The board discussed the options and decided that they did want to move forward with gathering information to look into presidential search firms and not try to handle a search in house. In order to get the process moving and not be delayed until June to make a decision Chairman Harris proposed that the trustees grant permission for the college staff to do what they needed to do in order to gather bids from presidential search firms. He also asked that a special meeting of the Finance Committee be called to review those bids prior to the full board meeting on April 16th so that a recommendation can be made to the board at the April 16th meeting.

ACTION: *A motion was made by Paul O'Neal, seconded by Dr. Joe Peel, that the Board of Trustees approve College of The Albemarle staff take the steps necessary to secured bids from Presidential Search Firms for the Finance Committee to consider at a special meeting held prior to the April 16; 2019 Board of Trustees meeting.*

VIII. TRUSTEE COMMENTS

Tommy Fulcher expressed his appreciation to Dr. Wynegar for his service to the college. He also stated that he hopes that the college and the trustees will recognize that there is still a president in place until June 30.

Coleen Santa Ana thanked Dr. Wynegar for his service.

Roger Lambertson expressed his thanks to Dr. Wynegar and his wife for their work with the Alumni Connect program.

Bob Woodard shared with the board that the senate passed the bill that would allow Dare to utilize Connect Bond money to build the new campus building. He is hopeful that the house will pass the bill this week.

Arty Tillett thanked Dr. Wynegar for all of his contributions to the college.

Mike Hall informed the board that he has a meeting scheduled for Thursday, March 21st at 1:30 p.m. with Dean Mattix to discuss ways to help market The Pines better. He invited any available trustees to join them.

VIII. ADJOURN

With no further business, the meeting adjourned at 9:21 a.m.

Marion Harris, Jr., Chair

Dr. Robert Wynegar, President