

**CALLED MEETING MINUTES
BOARD OF TRUSTEES
COLLEGE OF THE ALBEMARLE
Elizabeth City Campus
May 28, 2019**

The College of The Albemarle Board of Trustees met at 9:00 a.m. on Tuesday, May 28, 2019 at the Elizabeth City Campus, A Building Board Room. With a quorum present, Chairman Marion Harris, Jr. called the meeting to order. The following trustees were present:

Marion Harris, Jr., *Chair*
Arty Tillett, *Vice Chair*
Dr. Travis Burke
Tommy Fulcher
Mike Hall
David Harris
Patti Kersey

Dr. Roger Lambertson
Paul O'Neal
Dr. Joe Peel
Cecil Perry
Bob Pippen
George Thomas
Graham Twine

ABSENT: Dr. Reide Corbett, Wallace Nelson, Coleen Santa Ana, Dr. Anthony Sharp and Bob Woodard

STAFF: Dr. Robert Wynegar, Jenna Hatfield and Valerie Mueller

OTHERS: John Leidy and The Daily Advance

I. CALL TO ORDER

Chairman Harris called the meeting to order and welcomed everyone in attendance.

II. ETHICS STATEMENT

Chairman Harris read the ethics statement into the record:

College of The Albemarle Board of Trustees is subject to the State Government Ethics Act. This imposes several duties on all of us, including the duty to avoid conflicts of interest and the appearance of conflicts of interest.

The Agenda for today's meeting has been circulated in advance. Any member who has a known conflict of interest or is aware of the appearance of a conflict of interest with respect to any matter coming before the Board should disclose that to us now.

Anyone who determines, during the course of this meeting, that they have a conflict of interest or that there is an appearance of a conflict of interest in any matter that comes before the Board should let the Board Chair know that at the appropriate time.

III. APPROVAL OF AGENDA

Chairman Harris asked for a motion to approve the agenda as presented.

ACTION: On a motion by David Harris, seconded by Mike Hall, the agenda was approved as presented.

IV. APPROVAL OF PRESIDENTIAL PROFILE

Chairman Harris introduced Kennon Briggs from Association of Community College Trustees (ACCT) who attended the meeting via teleconference. Chairman Harris reported that the Presidential Profile was circulated for the Trustees to review prior to today's meeting. Mr. Briggs gave a brief summary to the board on how the Presidential Profile was created and what sources were used to gather the information in the profile. After Mr. Briggs finished his report, Chairman Harris opened the floor for any questions or comments. After a brief discussion, Chairman Harris called for a motion to approve the Presidential Profile.

ACTION: *On a motion by Dr. Joe Peel, seconded by Cecil Perry, the Presidential Profile was approved as presented.*

V. COUNTY MARKETING POWERPOINT PRESENTATIONS

Chairman Harris thanked those Trustees who are out in their communities and sharing information about COA. He asked the Trustees to please contact Valerie Mueller if they do wish to make a presentation to their communities. Valerie will gather any information needed for the presentations and arrange to have someone from the college available to co-present. College personnel will be available to answer college questions in real time.

VI. CLOSED SESSION

ACTION: *On a motion by Dr. Roger Lambertson, seconded by Dr. Joe Peel, the Board of Trustees approved to enter into closed session pursuant to NCGS 143-318.11(a)(3) in order to consult with the college attorney and preserve the attorney-client privilege and to discuss a confidential personnel matter and NCGS 143-318.11 (a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee.*

VII. RETURN TO OPEN SESSION

ACTION: *On a motion by Dr. Joe Peel, seconded by Arty Tillett, the Board of Trustees approved to come out of closed session.*

Chairman Harris reported that at this time he is making the recommendation that the board appoint Dr. Travis Twiford as Interim President.

ACTION: *On a motion made by Dr. Joe Peel, seconded by Cecil Perry, the Board of Trustees moved to appoint Dr. Travis Twiford as Interim President and approve his employment contract as presented.*

VIII. REPORT FROM THE CHAIR - None

IX. TRUSTEE COMMENTS - None

X. ADJOURN

With no further business, the meeting adjourned at 9:25 a.m.

Marion Harris, Jr., Chair

Dr. Robert Wynegar, President