

CARES Grant, Institutional
First Quarter Summary of Activity

October 16, 2020

College of The Albemarle received an allocation of \$454,857 from the CARES (Coronavirus Aid, Relief and Economic Security) Act. This CARES, Institutional grant funds are to be used to support online instruction, student learning, faculty development, improved technology for teaching and learning, and to assist students with tuition if they need to withdraw from a course due to COVID-19.

In accordance with the CARES Act guidelines, these funds can be used by the College until June 1, 2021.

In the first quarter, ending September 30, 2020, the college spent \$99,974 of the grant. Following is a breakdown of the funds by category.

Category of Funds	Amount	Notes
Student tuition, Refunds (WE grades)	\$1401.00	
Technology to assist and support student learning	\$26,545.24	Classroom support kits for Surgical Technology; Laptops and Webcams for student use and checkout.
Water and food purchases	2083.14	Water for students – fountains are turned off; food for virtual meeting/ convocation
Faculty and Program equipment and technology	24,680.20	Webcams, laptops, monitors, microphone's, lady bugs, extra work tables to teach virtually and to ensure social distancing.
Communication Monitors for each building	17,325.44	All campuses will have similar messaging for students and the public upon entry
Faculty time for course development, online protocols, development for online learning	27,113.11	Modify instruction; revise online course criteria; provide faculty workshops
Mouse and keyboard covers for students	825.87	
TOTAL	\$99,974.00	

Quarterly Budget and Expenditure Reporting under CARES Act Sections 18004(a)(1) Institutional Portion, 18004(a)(2), and 18004(a)(3), if applicable

Institution Name: College of The Albemarle **Date of Report:** October 16, 2020 **Covering Quarter Ending:** First Quarter

Total Amount of Funds Awarded: Section (a)(1) Institutional Portion: \$454,857 Section (a)(2): _____ Section (a)(3): _____ **Final Report?**

Category	Amount in (a)(1) institutional dollars	Amount in (a)(2) dollars, if applicable	Amount in (a)(3) dollars, if applicable	Explanatory Notes
Providing additional emergency financial aid grants to students. ¹		NA	NA	
Providing reimbursements for tuition, housing, room and board, or other fee refunds.	1401.00			
Providing tuition discounts.				
Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.	26545.24			Laptops; web cams; kits for Surgical Technology
Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.				
Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.				
Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.	2083.14			Bottled water for students. Food costs for faculty and staff unable to attend on-campus convocation.
Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of operations.				

¹ To support any element of the cost of attendance (as defined under Section 472 of the Higher Education Act of 1965, as amended (HEA)) per Section 18004(c) of the CARES Act and the [Interim Final Rule](#) published in the *Federal Register* on June 17, 2020 (85 FR 36494). Community Colleges in California, all public institutions in Washington State, and all institutions in Massachusetts have different requirements due to recent U.S. District Court actions. [HEERF litigation updates can be found here.](#)

Campus safety and operations. ²	825.87			Disposable keyboard covers and mouse covers
Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.	24,680.20			Laptops; webcams; microphones; ladybugs; I Pads; Apple Pencil; tables.
Replacing lost revenue due to reduced enrollment.				
Replacing lost revenue from non-tuition sources (i.e., cancelled ancillary events; disruption of food service, dorms, childcare or other facilities; cancellation of use of campus venues by other organizations, lost parking revenue, etc.). ³				
Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.	27,113.11			Training for online teaching; developing online teaching plan and criteria; evaluating faculty and online courses with trained mentors.
Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.	17,325.44			Purchase and set up informational monitors to inform students and public about services and hours
Quarterly Expenditures for each Program	99,974.00			
Total of Quarterly Expenditures	99,974.00			

² Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

³ Including continuance of pay (salary and benefits) to workers who would otherwise support the work or activities of ancillary enterprises (e.g., bookstore workers, foodservice workers, venue staff, etc.).