

CARES Grant

College of The Albemarle received an allocation of \$454,857 to make available to students in the form of cash grants from the CARES (Coronavirus Aid, Relief, and Economic Security) Act.

In accordance with the CARES act language, we sent funds only to students who were Title IV eligible and were not enrolled in a fully exclusive online program as of 3/13/2020 (the date of President Trump's declaration of national emergency).

- Students enrolled in 12 or more credits during the Spring 2020 semester received the amount of \$800
- Students enrolled in 1 or more credits during the Spring 2020 semester received the amount of \$400

Note that the Department of Education required that these grants be sent directly to students and not be directed to any unpaid tuition account balances. If you have an unpaid balance, we have not deducted that from this payment. Funds were distributed to eligible students by paper check.

Reporting Requirements:

1. College of The Albemarle acknowledges that it has signed and returned to the Department the Certification and Agreement and the assurance that the institution has used, or intends to use, no less than 50 percent of the funds received under Section 18004(a)(1) of the CARES Act to provide Emergency Financial Aid Grants to students.
2. The total amount of funds that the institution will receive or has received from the Department pursuant to the institution's Certification and Agreement [for] Emergency Financial Aid Grants to Students is \$454,857.
3. The total amount of Emergency Financial Aid Grants distributed to students under Section 18004(a)(1) of the CARES Act as of the date of submission May 27, is \$80,400. The estimated total number of students at the institution eligible to participate in programs under Section 484 in Title IV of the Higher Education Act of 1965 and thus eligible to receive Emergency Financial Aid Grants to students under Section 18004(a)(1) of the CARES Act is approximately 1400.

4. The total number of students who have received an Emergency Financial Aid Grant to students under Section 18004(a)(1) of the CARES Act as of May 27 is 126.
5. The method(s) used by the institution to determine which students receive Emergency Financial Aid Grants and how much they would receive under Section 18004(a)(1) of the CARES Act is provided below.
6. Any instructions, directions, or guidance provided by the institution to students concerning the Emergency Financial Aid Grants is provided below.

CARES Act Emergency Grants

The U.S. Department of Education provides guidance regarding funding eligibility and requirements. **To be eligible for a CARES Act Emergency Grant, the student must respond to the following message that was provided as a link in a text, an email was sent as well as a hard copy flyer to each student:**

College of The Albemarle is pleased to offer students the opportunity to apply for the Higher Education Emergency Relief Fund.

The *Coronavirus Aid, Relief, and Economic Security (CARES) Act* Higher Education Emergency Relief Fund provides financial support to higher education institutions for the purpose of covering expenses related to the disruption of campus operations due to the COVID-19 public health emergency. At least 50 percent of *CARES Act* funds must be used to provide emergency financial aid grants to students whose lives have been disrupted by the COVID-19 pandemic.

To be eligible for a *CARES Act* Emergency Grant, a student must:

- Be enrolled in an eligible Title IV program of study as of the Spring 2020 Term.
- Have been enrolled in at least one course in the Spring 2020 Term.
- Have completed a *2019-2020 Free Application for Federal Student Aid (FAFSA)* to verify the following general eligibility requirements. The student must:
 - Have a valid Social Security number.
 - Be a U.S. citizen or have qualifying non-citizenship status.
 - Have earned a high school diploma or GED.
 - Have registered for selective service (if the individual is male and under 26 years of age).

- Fulfill the *Satisfactory Academic Progress* standards of College of The Albemarle at the beginning of the Spring 2020 Term.
- Meet all other eligibility requirements.
- Complete the application (link below)
- To apply, click here:
https://albemarle.scholarships.ngwebsolutions.com/CMXAdmin/Cmx_Content.aspx?cpld=802

Please note: Completing this application and meeting eligibility requirements does not guarantee an award. Funding is limited and will be awarded until exhausted.

Questions:

Contact us at 252-335-0821, ext. 2385 or email us at coafainfo@albemarle.edu

The Reporting Requirements will be updated every 45 days after this initial posting date of May 28, 2020

July 3, 2020 Required Update

Detail of Expenditures (includes the first two payments were provided in the initial reporting)

May 20

52 Full-time Students @ \$800 each = \$41,600

27 Part-time Students @ \$400 each = \$10,800

May 27

23 Full-time Students @ \$800 each = \$18,400

24 Part-time Students @ \$400 each = \$9,600

June 10

22 Full-time Students @ \$800 each = \$17,600

22 Part-time Students @ \$400 each = \$8,800

June 17

4 Full-time Students @ \$800 each = \$3,200
3 Part-time Students @ \$400 each = \$1,200

June 23

5 Full-time Students @ \$800 each = \$4,000
2 Part-time Students @ \$400 each = \$800

Total Expenditures to Date to Students \$116,000

Total Recipients 184

July 30, 2020 Required Update

A decision was made to increase the amount that each student had received by \$400

July 17

184 Students that had previously received the funding were issued an additional check in the amount of \$400

184 @ \$400 = \$73,600

July 17

Final Spring Disbursement

5 Full-time Students @\$1,200 each (new amount approved) = \$6,000

3 Part-time Students @ \$800 each (new amount approved) = \$2,400

Total Expenditures to Date to Students \$198,000

Total Recipients 192

Guidance provided by US Department of Education, which allows funds to be spent for students enrolled in subsequent terms even if they were not enrolled during the spring 2020 term, under the same provisions of Title IV eligibility. "Supplemental Frequently

Asked Questions under Section 18004 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.” A summer campaign was developed and the following steps were taken:

- 1-Text sent to students to share opportunity
- 2-Email sent to students to share opportunity
- 3-Hard copy flyer mailed to students to share opportunity

July 27, 2020 Final day to submit request for consideration of eligibility for the summer semester.

August 28, 2020 Required Update

Summer semester awards have been completed

August 19

6 Full-time students @ \$1,200 = \$7,200

50 Part-time students @ \$800 = \$40,000

Total Expenditures to Date to Students = \$245,200

Guidance provided by US Department of Education, which allows funds to be spent for students enrolled in subsequent terms even if they were not enrolled during the spring 2020 term, under the same provisions of Title IV eligibility. “Supplemental Frequently Asked Questions under Section 18004 of the Coronavirus Aid, Relief, and Economic Security (CARES) Act.” A fall campaign is being developed and the following steps will taken:

- 1-Text will be sent to students to share opportunity
- 2-Email will be sent to students to share opportunity
- 3-Hard copy flyer will be mailed to students to share opportunity

October 2, 2020 Required Update

Fall Semester Campaign was developed and delivered to students as indicated in prior update on August 28, 2020.

September 29

45 Full-time students @ \$1,200 = \$54,000

49 Part-time students @ \$800 = \$39,200

Total Expenditures to Date to Students = \$338,400

New-Quarterly Reporting Requirement October 10, 2020

All information remains the same as reported as of October 2, 2020 with one exception due to a clarification that is required based upon new guidance in the August 31, 2020 Federal Register (revising the May 6, 2020 Electronic Announcement) from the U.S. Department of Education to the “total number of eligible students”.

Spring 2020/Summer 2020

204 Unduplicated students met the criteria established and were awarded and disbursed funds for the Spring 2020 and Summer 2020 semesters

Fall 2020 data will be provided on an on-going basis

Quarterly Reporting Requirement January 8, 2021

Continued Fall 2020 Semester Payments

October 6

6 Full-time students @ \$1,200 = \$7,200

8 Part-time students @ \$800 = \$6,400

October 27

8 Full-time students @ 1,200 = \$9,600

9 Part-time students @ \$800 = \$7,200

November 17

0 Full-time students

5 Part-time students @ \$800 = \$4,000

December 15

3 Full-time students @ \$1,200 = \$3,600

2 Part-time students @ \$800 = \$1,600

135 Unduplicated students met the criteria established and were awarded and disbursed funds for Fall Semester 2020

Reporting Period March 13, 2020 – December 31, 2020

260 Unduplicated students met the criteria established and were awarded and disbursed funds during this reporting period.

Total Expenditures to Date to Students = \$378,000

Quarterly Reporting Requirement

April 2, 2021

February 24, 2021

43 Full-time students @ \$1,200 = \$51,600

31 Part-time students @ \$800 = \$24,800

1 Part-time student @ \$457 = \$457 ** this amount represents the amount of the HEERF I Grant funding that was remaining-please note that HEERF II Grant funds were used to make this amount total the award that was designated for students enrolled part-time.

HEERF I Grant funding for students has been fully expended in the amount of :

\$454,857

Remaining Balance 0

HEERF II Funding For Students:

College of The Albemarle received an allocation of \$454,857 to make available to students in the form of cash grants from the CARES (Coronavirus Aid, Relief, and Economic Security) Act (HEERF II).

The college made a decision to fund all requests that were made for HEERF I Grant Funds by utilizing HEERF II funding, as permitted by the regulations.

37 Full-time students @ \$1,200 = \$44,400

49 Part-time students @ \$800 = \$39,200

1 Part-time student @ \$343 = \$343 ** this amount represents the amount that was used to fully fund the student who received the final remaining balance of HEERF I Grant funds.

HEERF II spending proposal has been approved by College Administration and will be awarded to provide funding to students with the highest established need as follows:

1-Submitted a FAFSA

2-Complete financial aid file

3-Meeting Satisfactory Academic Progress

4-Currently enrolled

5-Other eligibility requirements as determined by the funding source

Students with EFC = 0

Full-time \$1,000

Part-time \$500

Students with EFC = 1-8500

Full-time \$800

Part-time \$400

Any remaining funds will be awarded on a case-by-case basis through an application process to ensure students meet the eligibility criteria established at the time of the award. No duplicate awards will be offered through this case-by-case process.

Quarterly Reporting Requirement

July 1, 2021

April 20, 2021

Students with EFC = 0

128 Full-time students @ \$1,000 = \$128,000

162 Part-time students @ \$500 = \$81,000

Students with EFC 1-8500

113 Full-time students @ \$800 = \$90,400

104 Part-time students @ \$400 = \$41,600

May 4, 2021

An additional spending proposal for the remaining amount of HEERF II was approved by College Administration for the following expenditures:

Students with EFC 8501-20000

27 Full-time students @ \$720 = \$19,440

7 Part-time students @ \$361.18 = \$2,528.26

22 Part-time students @ \$361.17 = \$7,945.74

HEERF II Grant funding for students has been fully expended in the amount of:

\$454,857

Remaining Balance 0

HEERF III American Rescue Plan Act of 2021

College of The Albemarle received an allocation of \$1,730,464 on May 13, 2021 for the Student Portion of the funding.

College Administration approved a spending plan to ensure the students with the most need were awarded funds as well as all other students who were enrolled and met the following criteria: As of March 13, 2020 through June 10, 2021 enrolled as regular students, CCP students, Continuing Education students who had attempted 96 hours or more and other students enrolled in a curriculum class.

The amount to award was determined by the number of students who met the above criteria and then divided evenly. The College will use HEERF III Institutional funds to provide additional funds as needed.

June 21, 2021

4,493 students @\$346 = \$1,710,278 Payments to Students

An additional 66 students did not have valid addresses in the Datatel System. Direct outreach is being conducted to each student by email (both college email and personal email if available) and by all phone numbers on file with the College. Students have been asked to respond on or before July 6, 2021. In the event that the student does respond, the College will issue checks on July 12, 2021. In the event that the student

does not respond, the funding will be reviewed again by College Administration to determine how to best use the remaining funds to meet the needs of the students.

Quarterly Reporting Requirement

October 1, 2021

July 13, 2021

From the 66 students that did not have a valid address, 28 responded to provide an updated address and checks were issued as follows:

28 students @ \$346 = \$9,688 Payments to Students

September 21, 2021

From the 38 students remaining that did not have a valid address, 4 more responded to provide an updated address and checks were issued as follows:

4 students @ \$346 = \$1,384 Payments to Students

September 23, 2021

The President approved the use of any remaining funds to be awarded as follows based on requests from students to meet the needs of the neediest students:

Filed FAFSA EFC = 0 Maximum Award \$1,000 Based Upon Amount of Request

Filed FAFSA EFC = 1 & Above Maximum Award \$750 Based Upon Amount of Request

September 27, 2021

1 student @ \$1,000 = \$1,000 Payment to Student

Last updated 9-27-21

Quarterly Reporting Requirement

January 10, 2022

October 5, 2021 Undeliverable checks voided <\$2,768>

October 19, 2021

1 student @ \$349 = \$349 Payment to Student

November 8, 2021

1 student @ \$278 = \$278 Payment to Student

Last updated 12-15-21
Revised 5-4-22

Quarterly Reporting Requirement

April 10, 2022

January 2022

No activity

February 7, 2022

Processed 2 uncashed CARE2 checks

2 students @ \$500 = \$1,000

February 8, 2022

Processed 3 payments = \$2,500

February 15, 2022

An on-going collective effort by the Business Office and the Financial Aid staff to encourage students to cash/deposit the checks previously issued was finalized and any remaining uncashed checks were approved to be voided and the funds were to be returned appropriately to the account, therefore the need was addressed to promptly reallocate the funding to students.

The President approved the use of all remaining funds to be distributed through the following process:

1-Create application process – Due Date March 11 @ 11:59 p.m.

2-Share application process with all curriculum and CCP students through College email accounts and text.

3-Divide remaining funding equally to all eligible applicants as of the due date.

February 25, 2022

The following email was sent on Feb. 25, 2022 to 2,303 students currently enrolled as of 2-24-22 which included both curriculum and CCP students.

We are excited to share that our records indicate that you may be eligible for funding from the Higher Education Emergency Relief Fund for the 2022 Spring Semester. This funding is designated for regular curriculum students and CCP students who are enrolled and currently attending as of 2/24/22.

To be considered, students must submit a short application which can be accessed by clicking on the following link:

https://albemarle.scholarships.ngwebsolutions.com/CMXAdmin/Cmx_Content.aspx?cpld=802

and selecting the following Application

****Higher Education Emergency Relief Fund Application - Spring 2022**

The deadline to submit the application is March 11, 2022 at 11:59:00 PM.

You may respond to this email if you have any questions or call Michelle Askew at 252-335-0821, ext. 2385.

We encourage you to take advantage of this great opportunity!

We look forward to serving you!

Best Regards-
Financial Aid Staff

College of The Albemarle
Financial Aid Office
(252)335-0821
1208 North Road Street
Elizabeth City, NC 27906-2327

Fax: (252) 337-6813

March 2022

March 10, 2022

Processed 1 payment = \$750

March 15, 2022

Business Office and Financial Aid Office reversed 318 un-cashed checks \$110,028

March 22, 2022

Processed 1 payment = \$1,000

Replaced checks for 4 students = \$1,384

March 28, 2022

Processed 1 payment = \$1,000

Replaced check for 1 student = \$346

Processed 403 payments @ \$285 each = \$114,303

\$552 was provided from the Institutional Portion of the HEERF funding to allow for rounding which makes each check \$285

As of March 31, 2022 all funding for the HEERF Student Portion:

HEERF I \$454,857

HEERF II \$454,857

HEERF III \$1,730,464

Total Funds \$2,640,178.00 has been expended

Balance = \$0

Last updated 4-4-22
Revised 5-4-22

