



SECONDARY EDUCATION APPROVAL FORM

Career & Technical Education (CTE)

- Air Cond., Heating & Refrig. (D35100H)
- Business Administration (C25120HB)
- Global Business (C25120HG)
- Distribution Management (C25620H)
- Criminal Justice Technology (C55180H)
- IT: Workplace IT Professional (C25590HP)
- IT: Computer Programming (C25590HC)
- Culinary Arts (D55150H)
- Emergency Medical Science (C45340H)
- Electrical Systems Technology (D35130H)
- Human Services Technology (D45380H)
- Medical Assisting (C45400H)
- MOA: Medical Office Receptionist (C25310H)
- Aviation Technology (C60200H)
- Welding Technology (C50420H)
- Computer Aided Drafting (D50150H)
- Healthcare IT Foundations (C25510H)
- Phlebotomy (D45950H)
- Nurse Aide (D45970H)
- Early Childhood Education (C55220H)

College Transfer Pathway (CT)

- Associate in Arts (P1012C)
- Associate in Science (P1042C)
- Associate Degree Nursing (P1032C)
- Associate in Engineering (P1052C)
- Associate in Fine Arts in Visual Arts (P1062C)

Early College (EC)

- Associate in Arts (A10100EC)
- Associate in Fine Arts (A10600EC or A10800EC)
- Associate in Science (A10400EC)
- Associate in Engineering (A10500EC)
- Aviation Systems Technology (A60200EC)
- Computer Integrated Machining (D50210EC)
- Early Childhood Education (A55220EC)
- Welding Technology (D50420EC)
- Cosmetology (D55140EC)
- Other: _____

I. CRITERIA FOR STUDENT SELECTION:

The high school student:

1. Is a junior or senior or if an Early College student is in grades 9-12.
2. Is making appropriate progress toward high school graduation.
3. Has a weighted GPA of 3.0 on high school courses or if a CTE student has a weighted GPA of 3.0 or the recommendation of the high school principal or his/her designee.
4. Demonstrates college readiness on an assessment or placement test in English, reading, and mathematics.
5. Meets all existing COA admissions criteria and all course prerequisite requirements.
6. Maintains a 2.0 GPA in college coursework after completing two courses.

II. DESIRED COURSES:

Fall 2018		Spring 2019		Summer 2019	

III. APPROVAL PROCESS:

By signing below the student and parent/guardian consent to allow the student to enroll in classes at COA for the 2018-19 academic year and the college to forward interim or final grades to necessary high school personnel. Students enrolled in college classes should not have an expectation of privacy in classrooms or public spaces/labs. By signing below, permission is granted to COA to record classes for educational purposes, knowing students may be part of a recording. Additionally, this gives permission for the Director, Secondary Education and Secondary Education Advisor to provide student information to the parent/guardian listed below. This authorization is valid while the student is enrolled in the Career and College Promise Program and until the student notifies College of The Albemarle in writing that the authorization has been withdrawn. A student has the right to opt out of releasing information to the parent/guardian by providing a written statement to the Director, Secondary Education. **Please be aware, if you do NOT successfully complete your college classes with a C or higher at College of The Albemarle, it could potentially disqualify you from receiving future financial aid.**

Print Student's Name	Student's Signature	Birth Date
Parent/Guardian Signature	Date	High School GPA
Name of High School	Principal or High School Advisor Signature	

FOR COLLEGE USE ONLY	
Director, Secondary Education Signature	