Career and College Promise

Special Permission Request Form

Last Name _______________________________ First _________________________ ID Number ______________

Birthdate ____________________ Academic Year ______________

High School Attending __________________________________________ Current Grade Level ______

☐ Permission to Change Program of Study Major

Effective Term _________________________

Current Pathway: _________________________ New Pathway: _________________________

(Please List Program Code)

(Please List Program Code)

(Documentation Required: university curriculum guide or career pathway plan)

Documentation for Pathway Change Attached

☐ Permission to Continue to Earn College Transfer Credits

(Student request to earn additional college transfer degree credits after completion of a college transfer pathway)

☐ Permission to Enroll in a CTP and a CTE Program of Study Concurrently

(Student request to enroll in a College Transfer and a Career Technical Education pathway at the same time)

☐ Permission to Enroll in two CTE Programs of Study Concurrently

(Student request to enroll in two Career Technical Education pathways at the same time)

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The high school principal or designee and College of The Albemarle’s chief student development administrator must grant approval for the following: (1) a student’s program of study change, (2) a student’s request to continue to earn college transfer credits leading to the completion of the Associate in Arts, Science, Engineering, Fine-Arts or ADN after the completion of a college transfer pathway, and/or (3) a student’s request to enroll in both a college transfer pathway and a career technical education program of study.

☐ Approved ☐ Not Approved

______________________________________________________________ High School Principal or Designee

Reviewed By__________________________________________, Director, Career and College Promise

☐ Approved ☐ Not Approved

______________________________________________________________ Vice President, SSEM