

Class Schedule

THURSDAY, FEBRUARY 20

Fire & Life Safety Educator

Thursday, 8 a.m. – 6 p.m.
Friday, 8 a.m. – 6 p.m.
Saturday, 8 a.m. – 6 p.m.
Sunday, 8 a.m. – 5 p.m.

FRIDAY, FEBRUARY 21

Driver Operator / Basic Pumps

Friday, 8 a.m. – 5 p.m.
Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 5 p.m.

Driver Operator / Aerial Basics

Friday, 7 p.m. – 10 p.m.
Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 12 p.m.

Emergency Vehicle Driver

Friday, 6 p.m. – 10 p.m.
Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 5 p.m.

Emergency Medical Services Officer I

Friday, 8 a.m. – 5 p.m.
Saturday, 8 a.m. – 5 p.m.

Laws & Administration

Friday, 7 p.m. – 10 p.m.
Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 12 p.m.

NIMS 300

Friday, 7 p.m. – 10 p.m.
Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 5 p.m.

SATURDAY, FEBRUARY 22

Active Intruder

Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 4 p.m.

Basic Vehicle Extrication

Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 5 p.m.

Building Construction

Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 5 p.m.

Chain Saw Safety for Fire Departments

Saturday, 8 a.m. – 3 p.m.

Grain Bin Rescue

Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 5 p.m.

Leadership in Supervision: Creating Environments for Professional Growth

Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 5 p.m.

Ropes

Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 12 p.m.





Class Descriptions

Active Intruder – 16 Hours (FIP4728)

In the event of an Active Assailant, multiple agencies are immediately expected to function as one to meet the immediate needs of stopping the threat and rescuing the injured. This course will provide training for Law Enforcement, Fire Department and Emergency Medical Services personnel on how they can respond together to an Active Assailant. Each agency has specific roles during an Active Assailant Response and it is imperative they know what their duties are and train to meet those expectations. The course will cover the basic roles of each agency and test their interoperability through scenario based exercises. Topics covered: Movement Formations, Breaching, Medical Treatment with Triage, Communications and incident management. Students will also need note taking items.

- Equipment Needed: Standard Duty Equipment (minimums)
 - Law Enforcement: Duty belt, Vest, Firearms, and Flashlights
 - Fire Department: Turn out gear, Breaching tools, Medical Kits
 - EMS/Rescue: Emergency Medical Equipment
- Instructor: First Class Training Solutions
- Class Schedule: Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 5 p.m.

Basic Extrication- 15 Hours (FIP4728)

In this class the student will learn basic vehicle extrication, and also will use basic hand tools used on vehicle accidents. They will also use cutters, and spreaders to remove injured victims from cars. Students will learn how to safety crib up cars to prevent cars from injuring other responders.

- Requirements: Full Turnout gear or coveralls along with helmet with face shield, gloves and goggles or safety glasses are required.
- Instructor: Mike Cartwright, Inter-County Fire Department
- Class schedule: Saturday, 8 a.m. – 5 p.m.
Sunday, 8 a.m. – 4 p.m.

Building Construction – 16 Hours (FIP3022)

This certification-related course will present the firefighter candidate with the knowledge, skills, and ability to satisfy the requirements of Chapters Five and Six of NFPA 1001: Standard for Firefighter Professional Qualifications. This course will enable the firefighter candidate to identify the different types of construction and their reaction during a fire situation and the hazards associated with each. This course is part of the NC Firefighter Certification Program approved by the NC Fire and Rescue Commission for offering as of January 1, 2015.

- Instructor: Dale Smith, Collington Fire Department
- Class schedule: Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 5 p.m.

Class Descriptions

Chain Saw Safety for Fire Departments – 6 Hours (WLF-2305)

This course was developed by the NC Forest Service to teach fire personnel the basic safety knowledge needed for chainsaw operations involving wildfire and storm debris removal. This course does not replace S-212, Chainsaw Use and Safety, that is recognized by the National Wildfire Coordinating Group for national chainsaw certification. This basic chainsaw safety for fire departments course covers maintenance, felling methods, and tree defect “watch out” situations and should be offered consistent with the most current guidelines from the NC Forest Service, NC Department of Agriculture and Consumer Resources.

Instructor: Mike Hoggard, NC Forestry Service
Class schedule: Saturday, February 22, 8 a.m. – 3 p.m.

Driver Operator / Basic Pumps– 24 Hours (FIP3631)

This certification-related course will review and explain basic elements of pump operations including priming, lift, drafting, pumping from a hydrant, setting engine pressure and calculating friction loss. This Pumps Basic Operations (Chapter 05) course is part of the Pumps Certification Program approved by the NC Fire and Rescue Commission for offering as of July 1, 2017. This course should be offered consistent with the most current Commission guidelines. Contact the Office of State Fire Marshal (OSFM) for details.

Students will need turn out gear or dress appropriate for the weather, and will also need note taking items.

Instructor: Frankie Hobson; Raleigh Fire Department
Class schedule: Friday, February 21, 8 a.m. – 5 p.m.
Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 5 p.m.

Driver Operator / Aerials Basic – 16 Hours (FIP3641)

This certification-related course will review the application and use of various types of aerials including articulating booms, telescoping booms, elevated platforms, and aerial ladders. It will detail tip loads and uses of master streams from aerial devices. This is a NC Fire and Rescue Commission certification course. This Aerial Basic Operations (Chapter 06) course is part of the Aerials Certification Program approved by the NC Fire and Rescue Commission for offering as of July 1, 2017.

Students will need turn out gear or dress appropriate for the weather and will also need note taking items.

Instructor: Lewis Smith, Smith Training & Consulting
Class schedule: Friday, February 21, 7 p.m. – 10 p.m.
Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 12 p.m.



**College of The Albemarle Parental Acknowledgment Form for
Fire and Rescue Training**

I _____ (Parent/Guardian Name)

give permission for my child _____ (Student Name) who is 16 or 17 years old and is a member of a bona fide fire department as defined in NC G.S. 58-86-25 or a bona fide rescue squad as defined in NC G.S. 58-86-30 to participate in fire and rescue classes offered by the College of The Albemarle. I understand that my child is allowed to participate in these classes per NC G.S. 95-25-5. (n). I understand that my child will be participating in fire and rescue activities to include, but not limited to, the following:

- Climbing and operating at heights over ten (10) feet.
- Operating power tools to include, but not limited to chainsaws, cutoff saws, saw alls, hydraulic cutting and pushing equipment and similar fire and rescue equipment.
- Operate cutting torches.
- Wearing and operating in self contained breathing apparatus (SCBA).
- Removing and replacing equipment and tools from trucks.
- Operating from a roof structure or simulated roof prop using tools and power equipment.

I also understand that my child may participate in live fire training evolutions in an engineered burn building, but may not participate in live fire evolutions inside or upon acquired structures, in accordance with the College of The Albemarle's live burn policy.

The College of The Albemarle supports local fire and rescue agencies in their attempt to build the future of their organization. As a result, 16 and 17 years old who hold membership in a volunteer fire department or rescue squad are eligible for admission to fire and rescue courses. However, the college reserves the right to restrict enrollment to courses of a non-hazardous nature.

Parent/Guardian Signature: _____ Date: _____

Fire/Rescue Chief _____ Date: _____

Department Name _____

COA - Division of Workforce Development & Continuing Education Student Registration Form

(Form may be reproduced)

Social Security #		
Last	First	MI
Address		
City	State	Zip
Home Phone		Work Phone
Department Name		Title/Rank
County of Residence		Date of Birth
Gender? <input type="checkbox"/> Male <input type="checkbox"/> Female		NC Resident? <input type="checkbox"/> Yes <input type="checkbox"/> No
US Citizen? <input type="checkbox"/> Yes <input type="checkbox"/> No		<input type="checkbox"/> Unemployed <input type="checkbox"/> Employed Full-Time <input type="checkbox"/> Employed Part-Time
Race? <input type="checkbox"/> White <input type="checkbox"/> Black <input type="checkbox"/> Am. Indian <input type="checkbox"/> Hispanic <input type="checkbox"/> Other		Highest Grade Completed? <input type="checkbox"/> High School <input type="checkbox"/> GED <input type="checkbox"/> Associates <input type="checkbox"/> Bachelors <input type="checkbox"/> Masters <input type="checkbox"/> Other _____
Date		
Signature		
E-Mail		
T-Shirt Size <input type="checkbox"/> S <input type="checkbox"/> M <input type="checkbox"/> L <input type="checkbox"/> XL <input type="checkbox"/> 2XL <input type="checkbox"/> 3XL <input type="checkbox"/> 4XL <input type="checkbox"/> 5XL		

Course Preferences: (Number your 1st, 2nd, and 3rd Choice)

- ___ Active Intruder
- ___ Basic Vehicle Extrication
- ___ Building Construction
- ___ Chain Saw Safety for Fire Departments
- ___ Driver Operator / Basic Pumps
- ___ Driver Operator / Aerial Basics
- ___ Emergency Vehicle Driver
- ___ Emergency Medical Services Officer I
- ___ Fire & Life Safety Educator Level I
- ___ Grain Bin Rescue
- ___ Laws & Administration
- ___ Leadership in Supervision: Creating Environments for Professional Growth
- ___ NIMS 300
- ___ Ropes

Enrollment will be on a first-come, first-serve basis. Students should make first, second, and third course choices on their registration forms. Every effort will be made to accommodate the student's choices. Firefighters under the age of 18, but who are at least 16 years of age, must complete the High School Release Form and Parental Acknowledgment Form that are in this booklet. **No registrations will be accepted or reserved over the phone!**

You should complete the registration form in this booklet and return to the address below by **February 5th** to help ensure your course selections. However, late or walk-in registrations will be accepted on a space availability basis.

REGISTRATION FEES: All Classes – \$25 per student who is a member of any N.C. Fire/Rescue, EMS and Law agency. Non-members will be charged an additional \$70 registration fee. Include payment with registration forms.

Make all checks payable to and mail to: COLLEGE OF THE ALBEMARLE, Workforce Development & Continuing Education, PO Box 2327, Elizabeth City, NC 27906-2327

For Information, call Billy Bass at (252) 333-0476 (cell) or (252) 335-0821, ext. 2518

Make Checks Payable to:
College of The
Albemarle

Mail To:
COA - Workforce Development & Cont. Ed.
P.O. Box 2327, Elizabeth City, NC 27906-2327

College of The Albemarle High School Permission Form

The high school student(s) listed below is (are) taking at least three high school courses and is (are) making appropriate progress toward graduation.

Must be completed by the principal.

*(full name of the student) has my permission to enroll in the following class(es) as listed in the Workforce Development & Continuing Education Class Schedule for (please circle the correct semester)

FALL SPRING SUMMER, 20_____.

Class Name and Dates: _____

Principal's Signature

Date

Name of High School

*If more than one student is given permission to take the same course, their names may be listed below:



Class Descriptions

Emergency Vehicle Driver – 20 Hours (FIP3601)

This course deals with the safe operation of emergency vehicles, driving skills, legal implications of emergency driving and departmental standard operating procedures. This is a NC Fire and Rescue Commission certification course. Students will need turn out gear or dress appropriate for the weather and will also need note taking items.

Instructor: Chris Carver, Elizabeth City Fire Department
Class Schedule: Friday, February 21, 6 p.m. – 10 p.m.
Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 5 p.m.

Fire & Life Safety Educator Level I – 36 Hours (FIP4630)

This certification-related Fire and Life Safety Education (FLSE) course covers the basics of fire and life safety and is the first of three FLSE levels. Students will be introduced to injuries that occur in North Carolina and programs that are designed to prevent these injuries. Students will also discuss the mission of their organizations and the responsibility of prevention education, to include using correct/current fire & life safety educational messages and the role of the Fire & Life Safety Educator. This class is designed to give firefighters and fire & life safety educators ideas and confidence to teach fire safety to all ages. Students will participate in fire safety lessons and teach a safety lesson plans that they can use at their own fire department. Students will also be introduced to new Community Risk Reduction resources they can obtain at no cost. This class is designed to show a new educator how to keep successful records and reports. Students will review and document various fire and life safety educational programs, describe various formats, prepare written reports, and discuss time management and organizational skills. Information will be presented on how to develop and maintain a work schedule, arrange meetings, presentations, and community events, while reducing scheduling conflicts. Working with local media outlets and distributing fire & life safety materials and messages to the community will be discussed in detail. This is a NC Fire and Rescue Commission certification course approved for offering as of July 1, 2017. This course should be offered consistent with the most current Commission guidelines. Contact the Office of State Fire Marshal (OSFM) for details. Students will need the following book: Jones & Bartlett: Fire and Life Safety Educator: Principles and Practice (Second Edition) ISBN: 9781284041972, 2018, 424 pages

Instructor: Robert Swiger, Carrboro Fire Department, Retired
Class schedule: Thursday, February 20, 8 a.m. – 6 p.m.
Friday, February 21, 8 a.m. – 6 p.m.
Saturday, February 22, 8 a.m. – 6 p.m.
Sunday, February 23, 8 a.m. – 6 p.m.

Grain Bin Rescue – 16 Hours (FIP4728)

This class will cover the techniques needed to successfully perform a rescue from grain bin silos. Basic knowledge of ropes and knots is preferred.

Requirements: Students will need Long Sleeves, Gloves, Helmets and Eye protection.
Instructors: Lee Scripture, Tyrrell County Fire Department
Schedule: Saturday, February 24, 8 a.m. – 5 p.m.
Sunday, February 25, 8 a.m. – 5 p.m.

Class Descriptions

Laws & Administration – 16 Hours (COD3101)

The code enforcement Law and Administration course is an overview of NC's building regulation system and is designed for the education and training of building, electrical, mechanical, plumbing and fire prevention code enforcement officials. Topics include the structure of federal, state and local governments, the history of the NC State Building Code, relevant General Statutes, and the enforcement responsibilities of local inspection departments. Course standards are set by the Code Officials Qualification Board and administered by the Engineering and Codes Division of the NC Department of Insurance/Office of State Fire Marshal. Successful completion of this course along with others specified by the Qualification Board qualifies participants to take state inspector certification exams. Students will need note taking items and the NC Administrative Code Book

Instructor: Barrett Graham, Attorney at Law
Class schedule: Friday, February 21, 7 p.m. – 10 p.m.
Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 12 p.m.

Leadership in Supervision: Creating Environments for Professional Growth – 16 Hours (FIP3500)

This two-day course presents the supervisor with the basic leadership skills and tools needed to perform effectively in the fire service environment. The course includes concepts related to a successful transition to supervisory and leadership roles, including concepts of adaptive leadership; change management; active followership; effective communication, including difficult conversations and advocacy-inquiry based dialogue; ethics; authority; power; decision-making; and active engagement through development of a personal plan.

Selection Criteria:

The primary target audience for this course is those individuals who are at the first line level of supervision. For purposes of student selection first line is considered to be those at the Company Officer or Unit (fire prevention, fire education, communications, EMS, etc.) Supervisor Level.

- First line supervisors in fire and emergency medical services organizations.
- Fire and emergency medical services personnel due for promotion/ appointment to a first line supervisory position within 18 months.
- Fire and emergency medical services personnel who are regularly assigned acting supervisory positions.
- Fire and emergency medical services personnel currently enrolled on the NFA Managing Officer will be provided priority selection.

The secondary target audiences are fire and EMS personnel at the first line management level (Chief Officer or above). Students at this level may be given consideration on a space available basis.

Prerequisites:

ICS-100 level and ICS-200 level training. Preferred courses are Q0462 and Q0463, available through NFA Online. Chief's signature attests that the applicant has completed this required training.

Students pre-course materials and course syllabus:

http://nfa.usfa.fema.gov/ax/syll/syllabus_w0646.pdf

Instructor: Phil Batts, Creative Fire Rescue Training Services
Class schedule: Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 5 p.m.



Class Descriptions

NIMS 300 – 20 Hours (EPT4300)

This course provides greater description and details of the Incident Command System (ICS) organization and operations, including application of essential principles and description of air operations. There are five modules: Organizations and Staffing, Organizing for Incidents and Events, Resources Management, Air Operations and Incident and Event Planning. This course includes a final exam. Prerequisites: ICS-100, ICS-200, and ICS-700. This course must follow all current Federal Emergency Management Agency (FEMA) guidelines. Students will need note taking items.

Instructor: David LaFon, NC Forestry Service
Class schedule: Friday, February 21, 7 p.m. – 10 p.m.
Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 5 p.m.

Ropes – 12 Hours (FIP3009)

This certification-related course will present the firefighter candidate with the knowledge, skills, and ability to satisfy the requirements of Chapters Five and Six of NFPA 1001: Standard for Firefighter Professional Qualifications. This course focuses on the basic knowledge of fire service ropes, including types, usages, knots, and maintenance of rope. This course is part of the NC Firefighter Certification Program approved by the NC Fire and Rescue Commission for offering as of January 1, 2015.

Instructor: Steve Vaughan, Weeksville Fire Department
Class schedule: Saturday, February 22, 8 a.m. – 5 p.m.
Sunday, February 23, 8 a.m. – 12 p.m.

Emergency Medical Service Officer 1 – 16 Hours (EMS3200)

This course is aimed at providing the new or aspiring EMS officer guidance in conforming common challenges faced by those in EMS managerial and/or leadership roles. This course offers an introduction to creating and maintaining a successful EMS organization through facilitated discussions, lectures, and exercises on managerial leadership, team building, professional communications, quality improvement, customer service, strategic planning, crisis management, and budgeting. Additionally, this class is based on national officer credentialing requirements as published by the National EMS Management Association. The referenced test is EMS Supervisor by Orlando J. Dominguez, Jr.

Instructor: John Wilson and Walter Meads,
College of The Albemarle Staff
Class schedule: Friday, February 21, 8 a.m. – 5 p.m.
Saturday, February 22, 8 a.m. – 5 p.m.

Albemarle Firemen's Association Membership

Bertie County

- Aulander Fire Department
- Merry Hill Midway Fire Department
- Windsor Fire Department

Camden County

- South Camden Fire Department
- South Mills Fire Department

Chowan County

- Center Hill Cross Roads Fire Department
- Edenton Fire Department

Currituck County

- Crawford Fire Department
- Lower Currituck Fire Department
- Moyock Fire Department

Gates County

- Eure Fire Department
- Gates Fire Department
- Gatesville Fire Department
- Hobbsville Fire Department
- Sunbury Fire Department

Hyde County

- Fairfield Fire Department
- Scranton Fire Department
- Swan Quarter Fire Department

Pasquotank County

- Elizabeth City Fire Department
- Pasquotank Newland Fire Department
- Pasquotank Nixonton Fire Department
- Pasquotank Providence Fire Department
- Pasquotank Weeksville Fire Department

Perquimans County

- Belvidere Chappell Hill Fire Department
- Bethel Fire Department
- Durants Neck Fire Department
- Hertford Fire Department
- Inter-County Fire Department
- Winfall Fire Department

Tyrrell County

- Tyrrell County Fire Department

Washington County

- Creswell Fire Department
- Lake Phelps Fire Department
- Mid-County Fire Department
- Plymouth Fire Department
- Roper Fire Department



COLLEGE OF THE ALBEMARLE

BUILDING

Campus Key

- AE** - Admissions/Scholarships & Student Aid/Student Development/Science Labs/Lecture Hall
- A** - President's Office/Board Room/Bookstore/Cashier/Student Center/Classes
- B** - Library/CNA Lab/GED & Admissions Testing
- C** - Cosmetology/Student Success Center/BLET/Basic Skills/Machining/Architecture Technology Design Lab/Fine Arts Studio
- D** - COA Community Auditorium
- E** - Basic Law Enforcement Training Office
- FC** - Foreman Technology Center/Workforce Development & Continuing Education
- O** - Owens Health Science Center
- P** - Parking Lot
- H** - Albemarle Regional Hospital
- Y** - Albemarle Family YMCA

Elizabeth City Hotel Options

Best Western Plus • 848 Halstead Blvd • 252-331-7751

Comfort Inn • 306 S Hughes Blvd • 252-338-8900

Days Inn • 308 S Hughes Blvd • 252-335-4316

Fairfield Inn • 1640 City Center Blvd • 252-333-1003

Hampton Inn • 402 Halstead Blvd • 252-333-1800

Travelers Inn • 1211 U.S. Highway 17 N • 252-338-5451

Quality Inn • 522 S. Hughes Blvd • 252-338-3951

College of The Albemarle
Workforce Development,
Public Services and Career Readiness
PO Box 2327
Elizabeth City, NC 27906-2327

Nonprofit Organization
U.S. POSTAGE
PAID
Elizabeth City, N.C.
Permit No. 30

Fire School 2020

February 20-23
Elizabeth City, NC

